

Return to _____
Send in Mail _____

NORTHWEST UNIVERSITY

Need by Date _____

Check Requisition

Date: _____

General Ledger Account Number: _____

General Ledger Name: _____

Department: _____

Purchase Order Number: (if any) _____

Check to: _____

Final Payment for Purchase Order? Yes No **N/A**

PURPOSE FOR WHICH CHECK IS TO BE USED:
(Include invoice number if any)

(Address)

Amount: \$ _____

Authorized Signature (Dean or Dept. Head)

Provost