



Name \_\_\_\_\_

### **APPLICATION FOR ADMISSION TO THE SCHOOL OF BUSINESS AND MANAGEMENT**

Thank you for your interest in the School of Business and Management. Each portion of this application must be completed and turned into in your faculty advisor in order for you to be considered for admission into any major in the School of Business and Management. Applicants must either be students at Northwest University or be accepted as an incoming student at the time of application. If you are not a student at NU, but are currently applying, you are encouraged to work on both the application to the University and the application to the School of Business and Management. See the Academic Catalog for required prerequisites. Provisional admission may be allowed with an approved completion plan.

The School of Business and Management is committed to training professionals for success in both the for-profit and the non-profit sectors of our economy. The School of Business and Management expects its students to demonstrate significant progress and continued growth in the areas of Christian character and academics.

Although a student may declare himself or herself a business major during his or her freshman or sophomore years, formal admission to the major is required before taking any upper division business course. Normally this application process takes place during the spring semester of the sophomore year.

The components of the application to major are listed below with instructions for completion:

- A) Personal Information:** This form needs to be completed and submitted as a part of the basic application.
- B) Academic Background:** Use this page to inform us of your current academic standing. This will help us identify needed class prerequisites and develop your schedule.
- C) Self-Evaluation:** See instructions on the self-evaluation form.
- D) Interview (may be required by the Dean of the School of Business and Management)**

Please prayerfully and carefully complete all forms and return them to the School of Business and Management as a completed packet. This information is used in the admission to major process and in assisting the student in their personal, vocational, spiritual and academic journey.



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SCHOOL OF BUSINESS AND MANAGEMENT**

**Academic Information Sheet**

Name: \_\_\_\_\_

**Prerequisite Course Completion:**

Below is a list of General Education Requirement courses. Students must complete MATH 1203 – Pre-Calculus for Business and three of the courses listed below with at least a C-. For any courses not yet completed, please indicate in the space provided the term that you plan to complete the given course. Please indicate the semester and year that you completed the course you have chosen as one of your three in the “Completed” column if you have already completed that particular prerequisite.

<b>Course Title</b>	<b>Course Title</b>	<b>Semester Credits</b>	<b>Completed Sem/year</b>	<b>To Be Completed Sem/year</b>
BFIN 1152	Elements of Personal Finance	2		
BFIN 2203	Principles of Financial Accounting	3		
BFIN 2253	Principles of Managerial Accounting	3		
BUSM 2303	Principles of Microeconomics	3		
BUSM 2353	Principles of Macroeconomics	3		
MATH 1213	Pre-Calculus for Business	3		

Students of Northwest University’s School of Business and Management, must meet all required academic standards as listed in the Northwest University catalog to be admitted and to continue in the School of Business and Management. This includes at least three semesters of college work, with at least a (C-) in Pre-Calculus for Business and three of the courses listed above. The student must also be making normal progress toward graduation.

I certify that I have read and understand the above information and that the information that I have completed is true and complete to the best of my knowledge.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **APPLICATION FOR ADMISSION TO THE BUSINESS ADMIN. MAJOR**

### **Self Evaluation Essay Guide**

Applicants for admission to a major in the School of Business and Management must submit a self-evaluation paper. This is a 2-5 page paper that addresses each of the topics set forth below. The paper is to be double-spaced using a 12 point font. This document will be kept as part of your permanent file in the School of Business and Management office. It will be reviewed for content and for your ability to organize and express your thoughts in a coherent and understandable manner.

This is an exercise in self reflection. Be open and honest in addressing both your strengths and weaknesses. Please use the subheadings below as titles for the different sections of your paper. Although you are not to repeat each question in your text, your narrative should address each question. You are encouraged to briefly describe personal experiences that have helped you develop values, aspirations and insights.

1. What are my reason(s) for desiring to be a business major?
2. Moral and Spiritual Character
  - a. How will my faith influence my business career?
  - b. What is my attitude toward work and service to others?
  - c. What is my attitude towards acquiring wealth?