How to Request Tax Return Transcripts

Under Tools, click “Get Transcript of Your Tax Records”

### Tools
- Use the Interactive Tax Assistant
- Request an Electronic Filing PIN
- Get Transcript of Your Tax Records
- Time to Adjust Your Tax Withhold
- Apply for an Employer ID Number
- More ...

Then Choose Either

**Get Transcript ONLINE**
- View and print your transcript immediately.

**Get Transcript by MAIL**
- Transcripts arrive in 5 to 10 calendar days.

Once you get your Tax Return Transcript you may email or fax it to our office.

Please find our contact information below.