

# Frequently Asked Questions!

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### What is MyHousing?

MyHousing is Northwest University's Housing tool for online applications, roommate and room selection, and placement information. Students may log on anytime to review their specific housing information.

### How do I apply for housing?

1. Register for classes.
2. Log onto Eagle by going to <http://housing.northwestu.edu/myhousing> (use your NU email and password)
3. Click on the MyHousing header and select "ApplyOnline"
4. Complete the application that relates to you.
5. **NEW** students will need to pay a \$150 non-refundable housing fee which is required to secure an on campus housing placement. Returning students should already have a fee on file. This ONE time fee will follow students even if they change housing locations on campus. It will be kept on file until a student moves out of campus housing. This fee is refundable only to new incoming students who apply for housing, pay the deposit but withdraw before being assigned a room. Once ANY students have been assigned a room, the deposit is non-refundable even if they do not end up attending Northwest University.

### What if I cannot pay the housing deposit?

Your housing application will not be complete until the deposit is paid in full. You will therefore not receive a housing placement until the application is complete and the deposit is paid.

### Where do students live?

New incoming freshman live in Guy, Perks or Crowder (GPC). Returning upperclassmen students and some transfer students live in Gray/Beatty. Other returning upperclassmen students live in our Student Apartments. The Student Apartments are 4 – 6 people occupancy.

### What are the sizes of a residence hall room and of a student apartment?

**Residence Halls:** the average room size is 15' long by 11'3" wide. The average closet is 4' wide by 2'3" deep.

**Student Apartments:** The average room size is 10' by 9'. The average closet is 7' wide by 2'10" deep.

### Can I tour a room or apartment?

Please contact admissions at [admissions@northwestu.edu](mailto:admissions@northwestu.edu) to set up a tour of campus.

### **What does a residence hall room include?**

See our Residence Hall Amenities [here](#).

### **What does a student apartment include?**

See what our apartments offer [here](#).

### **When will I receive my room and roommate assignment?**

Housing assignments will be sent to your NU email address. To receive a campus housing assignment, you must have a housing application, \$150 housing fee on file and be registered for classes. If you are not registered for classes, you will not receive a housing placement. Beginning in June, students will be notified of their housing placement on the first of every month. Students can always log onto MyHousing and view their profile and assignment.

### **What if I'm not happy with my assignment?**

In efforts to establish floor/building community and provide a smooth transition into the academic year, room or roommate changes are not permitted during the first six weeks of the academic semester. Room and roommate assignments are typically for the duration of the academic year. Room or roommate changes may be approved on a case-by-case basis (but only after the first 6 weeks of each semester), depending on circumstances, available space and other factors.

\*If you need to request a room or roommate change before moving to campus in August, the housing office will work to grant those requests; changes are not guaranteed. However, after August 1<sup>st</sup>, we are unable to make those accommodations.

### **Can I choose a roommate or a residence hall floor?**

Yes. When filling out the on campus housing application, please indicate your preference when asked.

### **What items should I bring?**

See our **To Bring or Not to Bring** list [here](#).

### **Can I decorate my room/apartment?**

Yes. You may decorate your room and/or apartment. You are not allowed to paint, use nail, bolts, screws, and many adhesives. We recommend adhesives that are removable. Some students bring curtains, lights and pictures.

See the Living Area Manual [here](#) for more details.

### **Can I have visitors in my room/apartment?**

**Yes.**

**Visitation: No person of the opposite sex is allowed in a room or apartment except during visitation hours.**

#### **GPC Visitation hours:**

**7:00pm-10:00pm Monday-Sunday**

*\*Room doors must be completely open while guests are present.*

#### **Gray/Beatty Visitation hours:**

**7:00 – 10:00 Monday-Friday &**

**2:00 – 10:00 pm Saturday and Sunday**

*\*Room doors must be completely open while guests are present.*

#### **Student Apartment Visitation hours:**

**12:00 pm – 12:00 pm every day**

*\*Bedroom doors must be completely open while guests are present. After 10:00 pm, visitors must NOT be in bedrooms, but only in living/dining areas.*

**Overnight guests:** Residents may host adult overnight guests of the same gender with roommate consent and space is adequate to host another guest in the room. Prior to the visit, a completed Guest Registration Form should be submitted to the Area Coordinator; forms can be found [here](#). Visitors can stay for up to three nights per semester if approved by an Area Coordinator. No visitors of the opposite sex are allowed to stay overnight in a student's room. Guests are the responsibility of the student hosting the visit and are expected to abide by all community handbook regulations. It is the responsibility of the hosting student to convey guest expectations.

### **Do I have to eat in the Caf and what is the meal plan include?**

Yes, all students in the residence halls have an automatic meal plan attached to their housing charges. You are required to have this and cannot opt out of the meal plan. The plan is unlimited access to the Caf depending on its hours of operations. The meal plan is convenient

to have and the Caf provides an atmosphere for community. There is no meal plan for those living in the student apartments.

### **I have a food allergy, what should I do?**

Please contact the Director of Food Services to discuss your dietary or allergy food needs; they are willing and happy to assist with requests as able. Or visit The Caf website for more information at <http://eagle.northwestu.edu/departments/caf/>

### **Is there parking?**

Yes. We have limited parking near the residence halls and a parking lot for those living in the student apartments. There is additional parking around campus. Students with vehicles on campus need to purchase parking passes through Security by visiting this page:

<https://eagle.northwestu.edu/departments/security/parking/>

### **I am a new student. When can I move in?**

New students will move on to campus the first day of orientation. This is typically done in the morning based on your last name. Returning students may come to campus starting the Friday before classes (in the fall semester) and the Sunday before classes (in the spring semester).

### **I am returning for Fall Semester. When can I come back?**

The official return date for students living in residence halls or student apartments is the Friday before classes beginning at 10:00 AM. **NO** early arrivals will be accepted unless those who are already approved and living in Summer Housing. \*All athletes, orientation leaders and other student leaders required to be on campus early are approved once coaches and supervisors submit rosters to the Director of Residence Life and Housing. These students do not need to fill out Summer Housing Applications.

### **I am returning for Spring Semester. When can I come back?**

The official return date for students living in residence halls or student apartments is the Sunday before classes beginning at 10:00 am. **NO** early arrivals are allowed.

### **As a new student, can I arrive to campus before the official move in date?**

Students are not able to move into campus housing before the first day of Orientation. We understand that some students have to travel from out of state or country, but we do not have the ability to move you in early. You can stay at a local hotel in the area; we have many with a 5-mile radius of campus. \*All athletes, orientation leaders and other student leaders required to be on campus early are approved once coaches and supervisors submit rosters to the Director of Residence Life and Student Housing.

### Can I stay here over the summer?

For more information, see our Interim Housing page [here](#).

### Can I leave my stuff in my room or apartment during the summer months?

At the end of the spring semester, you may NOT leave any belongings in your room/apartment. If any items are left at the end of spring semester, they will be disposed of or donated to charity.

### What about leaving my stuff over Christmas break?

If you are returning to campus housing in the spring **AND** you are registered for spring classes, you may leave your personal belongings in your assigned room/apartment over Christmas break. **\*If you are not registered for classes, you will lose your current housing assignment for spring housing and will need to move out of your room on (or before) the Saturday after finals when the semester ends.**

### Can I stay here over Christmas break?

For more information, see our Interim Housing page [here](#).

### I'm not returning. How do I check out?

If you are NOT returning to live on campus the following semester, you must fill out and submit a **Housing Modification Form** by December 1st (end of fall semester) and by May 1st (end of spring semester). You will need to contact your RA and schedule a checkout appointment and follow all checkout procedures. You must have your entire room cleaned, all the furniture returned to its original layout (1 set of furniture on each side of the room) and all your personal belonging removed by the final day in the semester.

### Why do graduates have to leave so soon?

It is against our non-profit federal guidelines to provide housing to non-university students or staff. Once you have graduated, you are no longer a student. Only full-time students are permitted to live in campus housing. Full time equivalence is a minimum of 12 credit hours.

### Who can apply to live in the student apartments?

Traditional undergraduate students only, who are:

- Between 20 – 25 years old
- Have registered for classes and have an academic load of 12 credits or more
- Have a deposit on file

- Have filled out an online returning student housing application

Students who apply for the student apartments do so in the spring semester by filling out a group application.

**As a student, what is my responsibility regarding communication and obtaining vital information?**

Students are expected to frequently check their campus mailboxes and their NU email account. Housing and Residence Life related information, deadlines, and procedures are primarily communicated through a student's NU email.