



Residence Hall Guest Registration

Student's Name _____ Hall Name _____ Room # _____

Roommate's Name _____

Guest's Name _____ Phone # _____

Guest Address _____ City _____ State _____

Vehicle Make _____ Model _____ Plate _____

Dates of Guest Stay _____

Is this guest a student of Northwest University: YES NO

Reminders:

- The NU student is responsible for the actions of the guest at all times.
- A guest may ONLY stay for three nights.
- Door codes should NOT be given out to guests at any time.

Student Signature: _____

Roommate's Signature: _____

**You must have roommate's signature in order to get AC approval*

Please email this completed form to your AC.

Gray/Beatty AC Tristan Norris at tristan.norris@northwestu.edu

GPC AC Kendra Phillips at kendra.phillips@northwestu.edu

Apartment AC Eric Gallup at eric.gallup@northwestu.edu

Office notes:

AC approval

YES NO