

# **NORTHWEST UNIVERSITY**

Kirkland, Washington

**Annual Security and Fire Report 2010**



# Table of Contents

<b>ANNUAL SECURITY REPORT</b> .....	1
PREPARATION OF DISCLOSURE OF CRIME STATISTICS .....	1
TO REPORT A CRIME: .....	1
TIMELY WARNINGS .....	2
VOLUNTARY CONFIDENTIAL REPORTING.....	3
ACCESS TO CAMPUS FACILITIES, INCLUDING RESIDENCES .....	3
AUTHORITY OF CAMPUS SECURITY.....	4
RELATIONSHIP WITH STATE AND LOCAL LAW ENFORCEMENT .....	4
ENCOURAGEMENT OF ACCURATE AND PROMPT CRIME REPORTING .....	4
REPORTING OF CRIMES BY PASTORAL COUNSELORS AND PROFESSIONAL COUNSELORS.....	5
SECURITY AWARENESS EDUCATION .....	6
CRIME PREVENTION.....	6
REPORTING OF CRIMINAL ACTIVITY AT OFF CAMPUS LOCATIONS .....	6
POSSESSION, USE AND SALE OF ALCOHOLIC BEVERAGES AND ENFORCEMENT OF STATE UNDERAGE DRINKING LAWS.	6
POSSESSION, USE AND SALE OF ILLEGAL DRUGS AND ENFORCEMENT OF FEDERAL AND STATE DRUG LAWS .....	7
DRUG AND ALCOHOL ABUSE EDUCATION PROGRAMS .....	7
Counseling Services.....	7
Health Services.....	8
Community Services.....	8
DISCLOSURE OF DISCIPLINARY PROCEEDINGS.....	9
EMERGENCY RESPONSE AND EVACUATION PROCEDURES .....	9
Notification to the Northwest University Community about an Immediate Threat .....	9
Procedures for Testing Emergency Response and Evacuation Procedures.....	10
MISSING STUDENT NOTIFICATION POLICY AND PROCEDURES .....	10
Crime Statistics for 2010 .....	11
<b>ANNUAL FIRE REPORT</b> .....	14
DESCRIPTION OF FIRE SAFETY SYSTEM .....	14
FIRE DRILLS.....	17
POLICIES ON PORTABLE ELECTRICAL APPLIANCES, SMOKING AND OPEN FLAMES .....	18
EVACUATION PROCEDURES .....	18
FIRE SAFETY EDUCATION AND TRAINING PROGRAMS .....	19
FIRE REPORTS.....	19
FUTURE IMPROVEMENTS .....	20
Fire Statistics for 2010 .....	21



# ANNUAL SECURITY REPORT

## PREPARATION OF DISCLOSURE OF CRIME STATISTICS

The Northwest University (NU) Security Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is located on our web site at <http://eagle.northwestu.edu/departments/security/crimeandfirereports/>. This report is prepared in cooperation with the local law enforcement agencies, and Student Development Division. Each entity provides updated information on their efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the NU Security Department, designated campus officials (including but not limited to directors, deans, department heads, designated Human Resources staff, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Counseling and Psychological Services staff inform their clients of the procedures to report crime to the Security Department or local law enforcement agency on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students, faculty and staff that provide the web site to access this report. Copies of the report may also be obtained from the Security Director located in the Davis Building Room 116 or by calling (425) 889-5581. All prospective employees may obtain a copy from Human Resources in the Barton Building or by calling (425) 889-5749. The web site address will be included with NU employment applications.

### TO REPORT A CRIME:

NU has personnel available for assistance 24 hours a day 7 days a week. Any suspicious activity or persons seen loitering in the parking lots, around vehicles, inside buildings or around the Residential Halls should be reported. The following phone numbers may be used when security assistance is needed:

#### *Kirkland Campus*

(425) 889-5500 or

222 - from a campus telephone;

Telephone Call-Boxes that ring directly to Security are located at:

- Northwest Pavilion – outside southwest corner
- Butterfield Chapel – outside of main entrance
- Crowder Residence Hall – outside lobby door
- Perks Residence Hall – outside lobby door
- Beatty/Gray Residence Hall – outside south lobby door
- 6710 Building – outside south entrance

#### *Salem Campus*

(503) 304-0092

(425) 889-5500

*Nampa Campus*

(208) 859-8583

(425) 889-5500

Emergencies only – Local law enforcement, fire department or emergency medical service may be requested by calling 9-1-1.

In addition, crime may be report to the following:

*Kirkland Campus*

Security Director	(425) 889-5581	Davis Building, Room 116
VP for Student Development	(425) 889-5261	Barton Building, Room 245
Dean of Community Life	(425) 889-6397	D.V. Hurst Library, Basement, Room H-103
Director, Student Wellness Center	(425) 889-5282	Greeley Wellness Center

*Salem Campus*

Security Director	(425) 889-5581	5520 108 <sup>th</sup> Avenue NE, Kirkland, WA 98033
VP for Student Development	(425) 889-5261	5520 108 <sup>th</sup> Avenue NE, Kirkland, WA 98033
Director of Academic Services	(503) 304-0092	5313 Faith Avenue NE, Brooks, OR 97305

*Nampa Campus*

Security Director	(425) 889-5581	5520 108 <sup>th</sup> Avenue NE, Kirkland, WA 98033
VP for Student Development	(425) 889-5261	5520 108 <sup>th</sup> Avenue NE, Kirkland, WA 98033
Site Director	(208) 859-8583	711 Lone Star Road, Nampa, ID 83651

To report a crime that occurred off campus, call local law enforcement.

**TIMELY WARNINGS**

In the event that a situation arises, either on or off campus, that, in the judgment of the Security Director, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the University e-mail system to students, faculty, and staff.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Security Department may also post notices in common areas including the electronic bulletin board, in each residence hall, at the front door of each on-campus apartment, duplex, and house, and each campus building. Anyone with information warranting a timely warning should immediately report the circumstances to the Security Director by telephone (425) 889-5581 or in person at the Security Desk located in the lobby of the Crowder Residence Hall.

## **VOLUNTARY CONFIDENTIAL REPORTING**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Security Director or designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports files in this manner are counted and disclosed in the annual crimes statistics for the institution.

## **ACCESS TO CAMPUS FACILITIES, INCLUDING RESIDENCES**

NU is a Washington non-profit corporation under state law and as such, property owned by the University is “private property.” All persons who enter onto property owned or leased by NU should be able to demonstrate a legitimate and approved purpose to be present on campus. When practical, university students and employees should accompany their guests or visitors while on campus. Persons not having a legitimate or approved purpose to be on campus or whose behavior is inappropriate may be asked to leave by Campus Security personnel. Persons refusing to leave will be considered to be trespassing.

During business hours, the University (excluding certain housing facilities) will be open to the students, parents, employees, contractors, guests, and invitees. During non-business hours access to all University facilities is by key, if issued, or by admittance via the Security Department. During the time a building is secured the Security Department will only admit personnel with a University Identification Card and if a student, those with prior written approval.

Residence Hall exterior doors are secured Sunday-Thursday 2400-0700 and Friday-Saturday 0200-0700. Doors leading from the lobbies/lounges to living areas and individual rooms are secured 24/7 with combination door locks. Students are not normally issued keys to any university facility. No visitors of the opposite sex are permitted to go beyond the lobbies/lounges into the residence hall, except during open visitation hours as posted by the Area Coordinator. All guests not registered for an overnight stay must leave the campus by 12:00 a.m. Sunday through Thursday, and 2:00 a.m. Friday and Saturday. In order to provide for the safety of residents and visitors alike, students are not to prop doors open after they have been locked by security. Violations may result in a \$100 fine and the possibility of additional university sanctions. Repeat violations may result in suspension and potential dismissal.

Student Apartments, Family in Residence apartments, Duplexes, and University Houses are individually secured and the responsibility of the tenant.

Some facilities may have individual hours, which may vary at different times of the year. Examples are the D. V. Hurst Library, Eagle Fitness Center, and the Pecota Student Center. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic will have security surveys conducted of them. Administrators from Residence Life, Campus Planning, Maintenance, and other concerned areas review these results. These surveys examine security

issues such as landscaping, locks, alarms, lighting, and communications. Additionally the Directors of Campus Planning, Security, and Maintenance meet regularly to discuss issues of pressing concern.

## **AUTHORITY OF CAMPUS SECURITY**

NU Campus Security has authority to stop and ask persons for identification and to determine whether individuals have lawful business at NU. NU security officers have the authority to issue citations for parking and moving violations, which are billed to financial accounts of students, faculty, and staff. Security Officers do not possess arrest powers. Criminal incidents are referred to the local law enforcement agency that have jurisdiction on campus property. Campus Security maintains a professional working relationship with local law enforcement. All crime victims are strongly encouraged to immediately report the crime to campus security and the appropriate law enforcement agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

If a student commits a minor offense involving University rules and regulations, the Security Director may refer the violation to the office of the Director for Community Life. Fines for parking and moving violations are administered by Campus Security. All criminal offenses such as murder, manslaughter, sex offenses, robbery, assault, motor vehicle theft, burglary, hate crimes etc. are reported to the local law enforcement agency for investigation. The prosecution of criminal offenses is conducted by the local Prosecutor's office. The Campus Security Department's jurisdiction extends only to those properties under the control of NU. Any criminal offense that occurs outside this jurisdiction is to be reported to local law enforcement.

## **RELATIONSHIP WITH STATE AND LOCAL LAW ENFORCEMENT**

The Security Department maintains a close working relationship with the Kirkland Police Department (KPD) and local law enforcement at our Salem and Nampa sites. The Security Department may occasionally work with other law enforcement agencies, including the King County Sheriff (KCSO) and the Washington State Patrol (WSP). The officers of the Security Department and local law enforcement communicate regularly regarding incidents that occur in and around the campus area. The Security Department works closely with the investigative staff of local law enforcement when incidents arise that require a joint investigative effort, resources, crime related reports and exchanges of information, as deemed necessary. There is no written memorandum of understanding between the University and any law enforcement agency.

## **ENCOURAGEMENT OF ACCURATE AND PROMPT CRIME REPORTING**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Security Department in a timely manner.

### *Kirkland Campus*

To report a crime or an emergency on the Kirkland campus, call emergency services at 9-1-1. Then call Campus Security at extension 222 or from outside the University telephone system, (425) 889-5500 to advise them of the situation. To report a non-emergency, security or public safety related matter, call Campus Security at extension 222 or from outside the University telephone system, (425) 889-5500.

### *Salem Campus*

To report a crime or an emergency on the Salem Campus, call emergency services at 9-1-1. Then call an on-site Campus Security Representative at (503) 304-0092 or NU Campus Security (24-7) at (425) 889-5500 to advise them of the situation. To report a non-emergency security or public safety related matter, call an on-site Campus Security Representative at (503) 304-0092 or NU Campus Security (24-7) at (425) 889-5500.

### *Nampa Campus*

To report a crime or an emergency on the Nampa site, call emergency services at 9-1-1. Then call an on-site Campus Security Representative at (208) 859-8583 or NU Campus Security (24-7) at (425) 889-5500 to advise them of the situation. To report a non-emergency security or public safety related matter, call an on-site Campus Security Representative at (208) 859-8583 or NU Campus Security (24-7) at (425) 889-5500.

All Security Department incident reports involving a student are forwarded to the Dean of Community Life for review and potential action.

If a sexual assault or rape should occur, staff on scene, including local law enforcement, will offer the victim a wide variety of services.

Crimes should be reported to the Security Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

## **REPORTING OF CRIMES BY PASTORAL COUNSELORS AND PROFESSIONAL COUNSELORS**

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarifications was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform person being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

### *Pastoral Counselor*

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

### *Professional Counselor*

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning with the scope of his or her license or certification.

## **SECURITY AWARENESS EDUCATION**

During orientation in August, students are informed of services offered by the Security Department. Presentations outline ways to maintain personal safety and residence hall security. Students are told about on-campus crime statistics and surrounding neighborhood trends. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a regular basis.

Periodically during the academic year the Security Department in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), theft, and vandalism, as well as education sessions on personal safety and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to presentations, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, videos, or articles and advertisements in the student newspaper and/or Student Development Division online newsletters.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, e-mails, text messaging, or telephone paging system.

## **CRIME PREVENTION**

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. The Security Department facilitates programs for student, parent, faculty, and new employee orientations, student organizations, in addition to quarterly programs for Resident Advisers and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

## **REPORTING OF CRIMINAL ACTIVITY AT OFF CAMPUS LOCATIONS**

NU operates no off-campus housing or off-campus student organization facilities.

## **POSSESSION, USE AND SALE OF ALCOHOLIC BEVERAGES AND ENFORCEMENT OF STATE UNDERAGE DRINKING LAWS**

The possession, use, consumption, or distribution of any type of alcoholic beverage, tobacco product, illegal substance or controlled medication without a prescription on University property, in conjunction with any University sponsored activities or while enrolled as a traditional undergraduate student is specifically prohibited by NU policies.

This policy reflects our conviction that such possession or consumption within the Northwest community is inappropriate for moral, educational, and developmental reasons. Criminal law informs us of the illegality of the possession and use of most mood-altering substances and of alcohol by persons under the age of 21. The health risks associated with the use and abuse of these substances are numerous, including exaggerated mood swings from manic to severe depression, loss of memory and reduced cognitive ability, physical deterioration, and, in some cases, death. In addition, the potential of these substances to promote behavior that is destructive to both property and lives makes them unacceptable in a community committed to healthy development. For all of these reasons, we strongly believe that the presence and use of these substances on campus is counterproductive to the educational and personal development objectives of the Northwest community.

Any student who is found in possession of any of these substances may receive disciplinary sanctions including suspension or dismissal from the University. Residential students found to have these substances in their room or vehicle may be suspended or removed from the campus housing and may be subject to further disciplinary measures. Any guest on the NU campus found in possession of these substances will be asked to leave the campus immediately.

Violations of city, county, state or federal laws regarding the use of illegal drugs and/or alcoholic beverages may result in referral to the proper local, state or federal law enforcement authorities as well as University disciplinary action.

## **POSSESSION, USE AND SALE OF ILLEGAL DRUGS AND ENFORCEMENT OF FEDERAL AND STATE DRUG LAWS**

The NU properties have been designated "Drug free". The use, possession, sale, manufacture, distribution, consumption, or distribution of any alcoholic beverage, tobacco product, controlled substance on University property, in conjunction with any University sponsored activities or while enrolled as a traditional undergraduate student is specifically prohibited by NU policies.

The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Security Department and local law enforcement. "University activities" are defined as those activities that are sponsored by a University department or are sponsored by a recognized student organization occurring on or off-campus. "University property" is defined as University-owned or leased grounds, facilities, or vehicles.

## **DRUG AND ALCOHOL ABUSE EDUCATION PROGRAMS**

**Counseling Services.** The Counseling Center is located in the Greeley Student Wellness Center where appointments can be made with the Director of Counseling Services at (425) 889-5282. The Counseling Center provides information on drug and alcohol prevention and recovery treatment. Counseling services provided to students are confidential. The Counseling Center abides by Washington State Administrative Code protecting confidentiality as the legal right of students seeking counseling services.

Students with needs beyond the scope of services the Counseling Center staff are able to provide will be referred to an off-campus service provider. If a student is referred to a counseling agency apart from NU, all fee schedules are between the student and the service provider.

**Health Services.** Health Services, located in the Greeley Student Wellness Center, is staffed by a registered health professional and is able to provide limited health care to students. Health Services also provides information on drug and alcohol related problems and provides referral information. Health Services can be contacted at (425) 889-5282.

### Community Services

Off-campus counseling and treatment services are available from the following organizations:

Al-Anon/Alateen  
www.al-anon.org  
206-625-0000

Alcoholics Anonymous  
www.alcoholics-anonymous.org  
425-454-9192

Narcotics Anonymous  
www.na.org  
206-790-8888  
\*will provide info. on local meeting locations

Catholic Community Services  
100 23 rd Ave S  
Seattle, WA 98144  
www.ccsww.org  
206-328-5097  
\*treatment for chemical dependency

Sound Mental Health  
Alcohol/Drug 24-Hour Help Line  
www.adhl.org  
206-722-3700  
1-800-562-1240  
\*will refer you to appropriate program

Therapeutic Health Services  
1412 140th Place Northeast  
Bellevue, WA 98007  
www.therapeutichealth.org  
425.747.7892  
\*sliding scale available, service to 18+

Alpha Center for Treatment, Inc. - Bothell (ACT)  
10614 Beardslee Boulevard, Suite D  
Bothell, WA 98011  
425.483.4664  
\*private insurance or fee for service

Lakeside-Milam Recovery Center  
10322 Northeast 132nd Street  
Kirkland, WA 98034  
www.lakesidemilam.com  
425.823.3116  
\*private facility, fee for service

Associated Behavioral Health Care  
1800 112th Avenue Northeast Suite 150  
Bellevue, WA 98004  
www.abhc.com  
425.646.7279  
\*sliding scale available, service to 18+

Residence XII  
12029 113th Avenue Northeast  
Kirkland, WA 98034  
www.residencexii.org  
425.823.8844  
\*low cost: state funded and scholarship available,  
service to 18+

Meier Clinics (Christian/Biblical Based)  
22010-17th Avenue Southeast, Suite A  
Bothell, WA 98021  
www.meierclinics.org  
425.487.3885  
\*sliding scale available, service to under 18 and 18+

## **DISCLOSURE OF DISCIPLINARY PROCEEDINGS**

NU, will upon request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, NU will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

## **EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

In the event of an actual emergency, the campus community will be notified through telephone, email, and the University Eagle Web site. Students are responsible for regularly checking their e-mail. In order to receive campus-wide e-mail announcements, student must have a University e-mail account. Instructions for automatic forwarding of e-mail message from a University account to another account are available from Information Services.

The University's Emergency and Crisis Management Plan includes information about Incident Teams, responsibilities and guidelines. University Departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibilities.

When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the NU Campus Security officers, local law enforcement, and/or the local fire department. Depending on the nature of the incident, other university departments and other local or federal agencies could also be involved in responding to the incident.

General information about the emergency response and evacuation procedures for NU are publicized each year as part of the institution's Clery Act compliance efforts and that information is available on the NU Campus Security web site.

All members of the NU Community are notified on an annual basis that they are required to notify the NU Security Department of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. Campus Security has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, Campus Security has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

### **Notification to the Northwest University Community about an Immediate Threat**

Campus Security receives information from various offices/departments on campus. If Campus Security confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some all members of the NU Community procedures as directed in the Emergency and Crisis Management Plan will be initiated.

In the event of a serious incident that poses an immediate threat to members of the NU Community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. The methods of communications include emails, SMS text messages (individuals may sign up for this service on the

Eagle web site), telephone paging, and flyers posted at building entrances. Individuals can call NU main number, (425) 822-8266, for updates.

### **Procedures for Testing Emergency Response and Evacuation Procedures**

Campus Security coordinates two evacuation drills each semester for all residential facilities. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Campus Security does not tell the residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, Campus Security in concert with other departments will communicate information to students regarding the developing situation or any evacuation status changes.

### **MISSING STUDENT NOTIFICATION POLICY AND PROCEDURES**

If a member of this University community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify Campus Security at 425.889.5500. Campus Security will generate a missing person report and initiate an investigation.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by NU in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, NU will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so with the Security Director. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation.

After investigating a missing person report, should Campus Security determine that the student has been missing for 24 hours, NU will notify local law enforcement and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, NU will notify the student's parent or legal guardian immediately after Campus Security has determined that the student has been missing for 24 hours.

# NORTHWEST UNIVERSITY

## Crime Statistics for 2010

### *Kirkland Campus*

OFFENSE	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0
ROBBERY	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0
BURGLARY	3	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0
ARSON	0	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	0	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	0	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	0	4	1	0
ARRESTS: LIQUOR LAW VIOLATIONS	0	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	0	2	0	0

There were no reported hate crimes for 2010.

Salem Campus

OFFENSE	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITIES	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0
ROBBERY	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0
BURGLARY	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0
ARSON	0	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	0	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	0	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	0	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	0	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	0	0	0	0

There were no reported hate crimes for 2010.

Nampa Site<sup>1</sup>

OFFENSE	ON-CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	0	0	0

Notes:

1. There is no On-Campus Student Housing Facilities at the Nampa, Idaho site.

There were no reported hate crimes for 2010.

**NORTHWEST UNIVERSITY**  
**ANNUAL FIRE REPORT**  
for On-Campus Student Housing Facilities

**DESCRIPTION OF FIRE SAFETY SYSTEM**

**Fire Safety Systems in NU – Kirkland Campus Residential Facilities**

Facility	Fire Alarm Monitoring	Partial Sprinkler System	Full Sprinkler System <sup>1</sup>	Smoke Detection	Heat Detection	Horns	Strobes	Fire Extinguisher Devices
Gray/Beatty Residence Halls 10932 NE 58 <sup>th</sup> Way	X			X	X	X <sup>2</sup>	X <sup>3</sup>	X
Crowder/Guy/Perks Residence Halls 5700 109 <sup>th</sup> Lane NE	X	X <sup>4</sup>		X	X	X <sup>5</sup>		X
Family in Residence (FIRs) 5325 113 <sup>th</sup> Place NE	X		X	X		X		X
Family in Residence (FIRs) 5415 113 <sup>th</sup> Place NE	X		X	X		X		X
Family in Residence (FIRs) 5517 113 <sup>th</sup> Place NE	X		X	X		X		X
Student Apartments Building A 5304 114 <sup>th</sup> Avenue NE	X		X	X		X	X	X
Student Apartments Building B 5310 113 <sup>th</sup> Place NE	X		X	X		X	X	X
Student Apartments Building C 5338 114 <sup>th</sup> Avenue NE	X		X	X		X	X	X
Student Apartments Building D 5320 114 <sup>th</sup> Avenue NE	X		X	X		X	X	X
Duplex 5816 109 <sup>th</sup> Avenue NE				X				
Duplex 5818 109 <sup>th</sup> Avenue NE				X				
Duplex 5510 110 <sup>th</sup> Avenue NE				X				
Duplex 5812 110 <sup>th</sup> Avenue NE				X				
Duplex 11022 NE 58 <sup>th</sup> Way				X				
Duplex 11024 NE 58 <sup>th</sup> Way				X				
Duplex 11026 NE 58 <sup>th</sup> Way				X				
Duplex 11028 NE 58 <sup>th</sup> Way				X				
Duplex 11030 NE 58 <sup>th</sup> Way				X				
Duplex 11032 NE 58 <sup>th</sup> Way				X				
Duplex 5817 111 <sup>th</sup> Way NE				X				

Duplex 5819 111 <sup>th</sup> Way NE				X				
Duplex 5831 111 <sup>th</sup> Way NE				X				
Duplex 5833 111 <sup>th</sup> Way NE				X				
House 5506 114 <sup>th</sup> Avenue NE				X				
House 5510 114 <sup>th</sup> Avenue NE				X				
House 5518 114 <sup>th</sup> Avenue NE				X				
House 5530 114 <sup>th</sup> Avenue NE				X				
House 5822 114 <sup>th</sup> Avenue NE				X				
House 10815 NE 59 <sup>th</sup> Street				X				
House 5811 110 <sup>th</sup> Avenue NE				X				

Notes:

1. Full Sprinkler System is defined as having sprinklers in common areas and individual rooms.
2. Gray and Beatty Residence Halls have horns in common areas and individual rooms.
3. Gray and Beatty Residence Halls have strobes in common areas and individual rooms.
4. Only Crowder Residential Hall has a sprinkler system and it only covers the building's basement.
5. Crowder, Guy, and Perks Residence Halls have horns in hallways only.

## Fire Safety Systems in NU – Salem Campus Residential Facilities

Facility	Fire Alarm Monitoring	Partial Sprinkler System	Full Sprinkler System <sup>1</sup>	Smoke Detection	Heat Detection	Horns	Strobes	Fire Extinguisher Devices
Residence Hall 5313 Faith Avenue NE				X				X

Notes:

1. Full Sprinkler System is defined as having sprinklers in common areas and individual rooms.

## FIRE DRILLS

### Fire Safety Systems in NU – Kirkland Campus Residential Facilities

Facility	Evacuation Plans & Placards	Number of evacuation (fire) drills the past calendar year
Gray/Beatty Residence Halls <sup>3</sup> 10932 NE 58 <sup>th</sup> Way	X	4
Crowder/Guy/Perks Residence Halls <sup>4</sup> 5700 109 <sup>th</sup> Lane NE	X	4
Family in Residence (FIRs) 5325 113 <sup>th</sup> Place NE	X	0
Family in Residence (FIRs) 5415 113 <sup>th</sup> Place NE	X	0
Family in Residence (FIRs) 5517 113 <sup>th</sup> Place NE	X	0
Student Apartments Building A 5304 114 <sup>th</sup> Avenue NE	X	0
Student Apartments Building B 5310 113 <sup>th</sup> Place NE	X	0
Student Apartments Building C 5338 114 <sup>th</sup> Avenue NE	X	0
Student Apartments Building D 5320 114 <sup>th</sup> Avenue NE	X	0
Duplex 5816 109 <sup>th</sup> Avenue NE		0
Duplex 5818 109 <sup>th</sup> Avenue NE		0
Duplex 5510 110 <sup>th</sup> Avenue NE		0
Duplex 5812 110 <sup>th</sup> Avenue NE		0
Duplex 11022 NE 58 <sup>th</sup> Way		0
Duplex 11024 NE 58 <sup>th</sup> Way		0
Duplex 11026 NE 58 <sup>th</sup> Way		0
Duplex 11028 NE 58 <sup>th</sup> Way		0
Duplex 11030 NE 58 <sup>th</sup> Way		0
Duplex 11032 NE 58 <sup>th</sup> Way		0
Duplex 5817 111 <sup>th</sup> Way NE		0
Duplex 5819 111 <sup>th</sup> Way NE		0
Duplex 5831 111 <sup>th</sup> Way NE		0

Duplex 5833 111 <sup>th</sup> Way NE		0
House 5506 114 <sup>th</sup> Avenue NE		0
House 5510 114 <sup>th</sup> Avenue NE		0
House 5518 114 <sup>th</sup> Avenue NE		0
House 5530 114 <sup>th</sup> Avenue NE		0
House 5822 114 <sup>th</sup> Avenue NE		0
House 10815 NE 59 <sup>th</sup> Street		0
House 5811 110 <sup>th</sup> Avenue NE		0

### **Fire Safety Systems in NU – Salem Campus Residential Facilities**

<b>Facility</b>	Evacuation Plans & Placards	Number of evacuation (fire) drills the past calendar year
Residence Hall 5313 Faith Avenue NE	X	

### **POLICIES ON PORTABLE ELECTRICAL APPLIANCES, SMOKING AND OPEN FLAMES**

The Campus Safety Officer performs a Residence Hall and Student Apartment Health and Safety (H&S) The inspection is once a year in the summer and is announced. The H&S inspection is primarily designed to find and eliminate safety violations. Students are required to read and comply with the Community Handbook and the Resident Halls Housing Manual. The inspection includes, but is not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems.

Apartment residents are permitted the use of an electrical grill while cooking on their decks or patios. Grills with an open flame (charcoal or propane) may NOT be used on a deck, patio, and stairwell or within 15 feet of the building structure. Open flame grills may be used in open common areas. Open flame grills may not be used on the sidewalks or in the parking area. Residents should not use the grill where pedestrians may walk by it or children may have access to it. Grills are to be under direct adult supervision while in use.

### **EVACUATION PROCEDURES**

In case of a fire, the University expects that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system as they leave. Once safely outside a building, it is appropriate to call 9-1-1 and Campus Security. Students and/or staff are informed where to relocate to by staff if circumstance warrants at the time of the alarm. In the event fire alarms sound, University policy is that all occupants must evacuate from the building, closing doors as they leave. No training is provided to students or employees in firefighting or suppression activity as this is inherently dangerous and each community member's only duty is to exit safely and quickly, shutting doors along the exit path as they go to contain the

spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or activation of the alarm delay the exit from the building.

## **FIRE SAFETY EDUCATION AND TRAINING PROGRAMS**

Fire safety education programs for all students living in on-campus student housing and all employees that have any association with on-campus student housing are held at the beginning of each semester. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the University's fire safety policies. Everyone is also provided with maps of each on-campus student housing facility that illustrate evacuation routes and fire alarm equipment locations. During these programs, trainers emphasize that participating in fire drills is mandatory. Students with disabilities are given the option to have a "buddy" assigned to them.

Fire safety education and training programs are taught by the Security Director as well as local fire authorities.

If a fire occurs, students are instructed to leave hazardous areas per the evacuation routes and get to a predetermined location before calling 911 for help. They are to remain in that location so that the Security or someone from Residence Life office has documented that students have left the building. RAs are instructed to pull the fire alarm as they are leaving the building if they can do so without risking their safety.

The information provided during the fire safety programs is also available online at:

<http://eagle.northwestu.edu/departments/security/firesafety>

## **FIRE REPORTS**

Per federal law, NU is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the NU Security Director may already be aware. If you find evidence of such a fire or if you hear about such a fire, please report the fires using the fire report form located on the Security Department's Eagle web site or contact one of the following:

NU Security Department	425.889.5500
NU Housing Department	425.889.5534

Please provide as much information as possible about the location, date, time and cause of the fire.

For purposes of fire safety reporting, a fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. Examples include:

- Trash can fire
- Oven or microwave fire
- Burning oven mitt on a stove
- Grease fire on a stovetop
- Flame coming from electric extension cord
- Burning wall hanging or poster
- Fire in an overheated bathroom vent fan

- Couch that is burning without any flame evident
- Chimney fire
- Gas stove fire
- Fuel burner or boiler fire.

## **FUTURE IMPROVEMENTS**

The University is exploring the adaptation of the National Incident Management System (NIMS) for all of its emergency and non-emergency events. The adoption of NIMS would improve the University's response to emergencies and hazards, especially fires.

## Fire Statistics for 2010

### Kirkland Campus

Statistics and Related Information Regarding Fires in Residential Facilities						
Residential Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Gray/Beatty Residence Halls 10932 NE 58 <sup>th</sup> Way	0					\$
Crowder/Guy/Perks Residence Halls 5700 109 <sup>th</sup> Lane NE	0					\$
Family in Residence (FIRs) 5325 113 <sup>th</sup> Place NE	0					\$
Family in Residence (FIRs) 5415 113 <sup>th</sup> Place NE	0					\$
Family in Residence (FIRs) 5517 113 <sup>th</sup> Place NE	0					\$
Student Apartments Building A 5304 114 <sup>th</sup> Avenue NE	0					\$
Student Apartments Building B 5310 113 <sup>th</sup> Place NE	0					\$
Student Apartments Building C 5338 114 <sup>th</sup> Avenue NE	0					\$
Student Apartments Building D 5320 114 <sup>th</sup> Avenue NE	0					\$
Duplex 5816 109 <sup>th</sup> Avenue NE	0					
Duplex 5818 109 <sup>th</sup> Avenue NE	0					
Duplex 5510 110 <sup>th</sup> Avenue NE	0					
Duplex 5812 110 <sup>th</sup> Avenue NE	0					
Duplex	0					

11022 NE 58 <sup>th</sup> Way					
Duplex 11024 NE 58 <sup>th</sup> Way	0				
Duplex 11026 NE 58 <sup>th</sup> Way	0				
Duplex 11028 NE 58 <sup>th</sup> Way	0				
Duplex 11030 NE 58 <sup>th</sup> Way	0				
Duplex 11032 NE 58 <sup>th</sup> Way	0				
Duplex 5817 111 <sup>th</sup> Way NE	0				
Duplex 5819 111 <sup>th</sup> Way NE	0				
Duplex 5831 111 <sup>th</sup> Way NE	0				
Duplex 5833 111 <sup>th</sup> Way NE	0				
House 5506 114 <sup>th</sup> Avenue NE	0				
House 5510 114 <sup>th</sup> Avenue NE	0				
House 5518 114 <sup>th</sup> Avenue NE	0				
House 5530 114 <sup>th</sup> Avenue NE	0				
House 5822 114 <sup>th</sup> Avenue NE	0				
House 10815 NE 59 <sup>th</sup> Street	0				
House 5811 110 <sup>th</sup> Avenue NE	0				

*Salem Campus*

<b>Statistics and Related Information Regarding Fires in Residential Facilities</b>						
<b>Residential Facilities</b>	<b>Total Fires in Each Building</b>	<b>Fire Number</b>	<b>Cause of Fire</b>	<b>Number of Injuries that Required Treatment at a Medical Facility</b>	<b>Number of Deaths Related to a Fire</b>	<b>Value of Property Damage Caused by Fire</b>
Residence Hall 5313 Faith Avenue NE	0					\$