

## Grievance

Students may initiate a grievance procedure if they:

- Need to report a harassment incident.
- Believe that they have not been treated according to stated procedures and policies.
- Believe a request for an accommodation has not been properly responded to, approved or implemented.
- Perceive improper actions with regard to a disability or perception of a disability.

To address a grievance informally, the student should meet with the Dean of Student Development who will attempt to resolve the matter. If the grievance is against a faculty member or if it is filed as a formal grievance, the Provost will also serve with the Dean of Student Development as the *grievance response team*.

University personnel cannot always work instant solutions, but the NU student is in a supportive community that is committed to take all reasonable steps toward a positive resolution to perceived student grievances. We are committed to process all grievances in accordance with appropriate state and federal guidelines with the understanding that all students, faculty and staff are members of this Christian community of scholarship and learning.

Retaliation against someone who files a grievance is prohibited for good-faith reporting of concerns about discrimination or harassment. Students or employees who are asked to testify during an investigation are expected to cooperate fully. Any student or employee found to have engaged in discrimination, harassment, or retaliation is subject to immediate disciplinary action as deemed appropriate by the University, up to and including dismissal or termination.

Students who have questions regarding these policies may contact either of the following offices:

Dean of Student Development Northwest University PO Box 579 Kirkland, WA 98083-0579 (425) 889-5234	Provost Northwest University PO Box 579 Kirkland, WA 98083-0579 (425) 889-4098
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The full procedure for filing a grievance is available from the Student Development office or on [Student Development Eagle webpage](#).