

# TAKING ATTENDENCE

## USING PRESENCE CHECKPOINT

One great feature that comes with creating an event/meeting in Life at NU, is the ability to track those who attend. The first step is to download the SmartPhone App, "Presence CheckPoint".

### Presence CheckPoint

[View More by This Developer](#)

By Check I'm Here, LLC

This app is only available on the App Store for iOS devices.



#### Description

CheckPoint by Presence gives Universities & Colleges the power to Manage, Track, Assess, & Engage students & organizations on campus. Learn more at <http://presence.io>

[Check I'm Here, LLC Web Site](#) [Presence CheckPoint Support](#)

#### What's New in Version 1.3.6

Small fixes to improve the polling process!

#### Free

Category: Education  
Updated: Oct 06, 2017  
Version: 1.3.6  
Size: 7.3 MB  
Language: English  
Seller: Check I'm Here, LLC  
© Check I'm Here, LLC  
Rated 4+

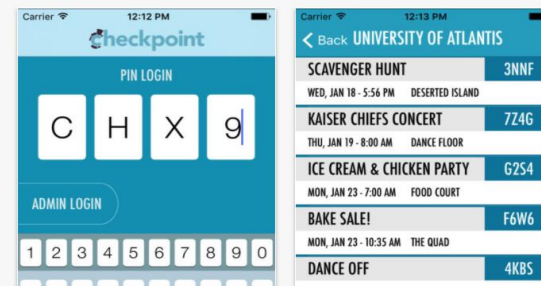
Compatibility: Requires iOS 8.1 or later. Compatible with iPhone, iPad, and iPod touch.

#### Customer Ratings

This application hasn't received enough ratings to display a summary.

All Versions:  
★★★★★ 7 Ratings

#### iPhone Screenshots



Once downloaded, you will log into the app using a **unique code** that is associated with the event/meeting that was created. This code can be found to the right of the event name on the Life at NU page (see below).

Upcoming Events				<a href="#">+ CREATE EVENT</a>
Title	Date/Time	Location	Pin	
<a href="#">Flying Friday</a>	10/27/2017 - 3:00 PM	ASNU Office	QDRG	⋮
<a href="#">Town Hall</a>	11/14/2017 - 7:00 PM	Perks Lobby	KS96	⋮

This four-digit code can be entered into the Presence CheckPoint App on the front screen. The next step is easy: **scan the barcodes of your attendees' NU Student ID's OR manually enter their 6-Digit Student ID#**. This information is recorded in the app and then becomes available on the Life at NU Website. See the "Collecting Data" guide for more information.