If you’re a Northwest student in the fall, you must participate in...

**Housing Selection 2016-2017**

As you are aware, we are a residential campus with the belief that education is enhanced by the living-learning communities students experience when living on campus. All full-time, unmarried, undergraduate students, under 23 years of age are required to live on campus.

**To become eligible to participate in selection, you must:**
- Have a $150 housing fee on file
- Fill out the online returning student application
- Register for fall classes (an academic load of 12 credits or more) by April 14th (to participate in Apartment Selection Night or current room reservation) or by June 1st (in order to keep your selected room in Gray/Beatty)

**You can participate in 1 of the following housing selection options:**
1. Apply to enter the Student Apartment Selection Night
2. Apply to reserve your current GPC room (females only)
3. Self-select a room in Gray/Beatty during the Priority Room Selection period
4. Fill out a Residential Exemption Request online to be considered to live off campus (applications must be approved in order to move off)

**Student Apartment Selection Night**
The apartment selection process centers around two factors for which points are awarded: age and academic class standing. Current apartment residents who wish to remain in the apartments will need to consolidate into groups with 100% returners in order to be considered. Traditional undergraduate students can apply who are 20-25 years old (by the first day of the fall semester) and who are eligible to participate.

**How does it work?**
- Students can apply in groups of 4 or 6 (there are 6 6-person apts and 22 4-person apts), and must submit a complete application before the deadline. Those who do not have others to apply with, may look at a “classifieds” list (available in the Student Development office) of other students looking for others to also apply with.
- Points are awarded based on age and academic standing as follows:

<table>
<thead>
<tr>
<th>Age</th>
<th>Academic Standing</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 = 2 points</td>
<td>Freshman = 2 points</td>
</tr>
<tr>
<td>21 = 4 points</td>
<td>Sophomore = 4 points</td>
</tr>
<tr>
<td>22 = 6 points</td>
<td>Junior = 6 points</td>
</tr>
<tr>
<td>23 = 8 points</td>
<td>Senior = 8 points</td>
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<tr>
<td>24 = 10 points</td>
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<tr>
<td>25 = 12 points</td>
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</tbody>
</table>

**Academic Standing***
- Freshman < 30 credit hours
- Sophomores 30-59 credit hours
- Juniors 60-89 credit hours
- Seniors 90+ credit hours

*Based on total earned credit hours + current semester credit hours combined.

- **Step 1:** In order to guarantee an apartment for the fall, current apartment residents must apply with other current apartment residents. If current residents do not wish to apply with other current residents to be guaranteed an apartment, they can choose to enter the Apartment Selection Night and apply with new applicants from other living areas. Returning group applications are verified, points are awarded and groups are emailed their cumulative point total and invited to the Apartment Selection Night.

- **Step 2:** The Housing Office will determine the top 6 six-person groups using the point system. Groups that were not in the top 6 will be invited to reconfigure to a group of 4 and reapply for consideration. If we do not receive six applications for six-person apartments, the remaining six-person apartments will be available to four-person groups (who will need to add two people at a later date). The top 6 groups will be put into order based on the point total and invited to the Apartment Selection Night to select their apartment in that order.
Step 3: Group applications are verified, points are awarded and groups are emailed their cumulative point total. The Housing Office will sort the groups based on point total. The top 22 four-person groups will be notified and asked to attend Room Rush. Groups not in the top 22 will be notified that they did not receive an apartment and will be moved into the residence hall selection process. The top 22 groups (or more depending on the six-person apartment applications) will be put into order based on the point total and invited to Room Rush to select their apartment in that order.

Other important info...

- **2nd chance:** After group applications are turned in (April 14th by 5pm), the Director of Residence Life and Student Housing will verify and check each group application to make sure applicants are eligible and meet the requirements. If applicants do not meet the requirements, they will be contacted and given until April 19th at noon to complete any missing piece and become eligible.
- **In case of a tie:** In cases where there are two or more groups who have the same total point score, a drawing will take place to determine the order.

GPC Current Room Reservation

**Female** GPC residents may choose to reserve a room by following these guidelines:
1. Fill out a reservation form and turn it into the GPC AC, Kendra Phillips by Friday, April 22nd at 5pm.
2. Be registered for fall classes by April 22nd.
3. Two returning residents must reserve a double room (or three people can reserve a triple).
4. Guy or Crowder residents can request another female resident from Beatty to room with in Guy/Crowder.
5. Guy/Crowder residents can apply to reserve any room in Guy or Crowder, you do not have to reserve your current room.
6. We cannot accommodate single room requests in Guy/Crowder; students wanting a single would need to participate in the Priority Room Selection in Gray/Beatty.
7. Once you have been approved to reserve a room you will not be allowed to participate in the Priority Room Selection in Gray/Beatty.

*Filling out a reservation form does not guarantee placement in Guy/Crowder. **Approvals are based on availability, reason given on application, age and class standing.**

Priority Room Selection in Gray/Beatty

For those who did not participate in reserving your current room or get placed in an apartment, you can self-select a room in Gray/Beatty during the Priority Room Selection. Priority Room Selection is April 25 – May 6th. You will be given a link to the website to self-select; if you are not registered by June 1st, you will lose your reserved spot and be randomly placed.

Residential Exemption Request

For those who are looking to be exempt from living on campus, students need to fill out a Residential Exemption Request online and get approval. To see our current requirements, visit this website: [http://eagle.northwestu.edu/departments/student-development/files/2014/12/Off-Campus-Housing.pdf](http://eagle.northwestu.edu/departments/student-development/files/2014/12/Off-Campus-Housing.pdf).

Single Rooms & Room Changes

Residents can request a single room when filling out the online returning housing application. Requests are for the entire academic year. There is an additional cost for a single placement. Single rooms are not guaranteed but requests are granted when space permits.

Room changes are only permitted for new incoming students in GPC or for those who did not choose their roommate during the returning Priority Room Selection.

**Cost per Semester**

- Residence hall double/triple room: $ TBD
- Residence hall single room: $ TBD
- 2b/2b Apartment: $ TBD
- 2b/2b Apartment w/out study: $ TBD
- 3b/2b Apartment: $ TBD

Additional Info regarding Visitation Hours!

- Gray/Beatty visitation hours will be 7-10pm Monday – Friday & 2-10pm Saturday and Sunday
- Apartment visitation hours will be 12pm – 12am every day