



## **Form 2**

### **Institutional Review Board Approval**

College of Social and Behavioral Sciences

*Doctor of Psychology in Counseling Psychology Program*

Applications for the Institutional Review Board (IRB) are available on the Office of the Provost's Eagle Website (<http://Eagle.northwestu.edu/academics/office-of-the-provost/>). Completed applications should be submitted to the IRB Committee Chair who will process the application through the IRB. Note that the IRB does not meet in July or December, and applications must be submitted by the last business day of the month before they review it. If a student wishes to gain approval to begin studying in June, they must turn in their application by the last business day of May. If the student wishes to begin by July, they must also have the application turned in by the end of May, because the IRB does not meet in July, and if the June meeting is missed then approval will not happen until August.

The student is required to remit verification of IRB approval to the PsyD Program Coordinator before beginning research. This may be done by forwarding the approval email from the IRB to the PsyD Program Coordinator. This page does not need to be printed or turned in.