



Northwest UNIVERSITY

CONCURRENT CREDIT INSTRUCTOR APPLICATION

Please fill out the form, sign where indicated, attach your CV and official transcripts and return to:
concurrentcredit@northwestu.edu.

Date: _____

Name: _____

High School: _____ City/State: _____

E-Mail Address: _____

Total Years Teaching: _____ Years at Current School: _____

Name of High School Course Proposed for Northwest University's Concurrent Credit:

Educational History: Begin with baccalaureate degree. (*Please attach resume and transcripts*)

College/University Attended	Dates Attended	Major or Primary Field	Degree	Month/Year

List any other education, training, certifications, and/or licenses pertinent to this position:

Have you ever been previously employed by Northwest University? ☐ Yes ☐ No

If Yes, provide dates: _____

Are you interested in teaching online classes? ☐ Yes ☐ No ☐ Maybe

Church Affiliation:

Northwest University is affiliated with the Assemblies of God. However, information regarding the church affiliation of faculty members is for reporting purposes only. NU is a place where faculty members from many Evangelical Christian traditions thrive together professionally, relationally, and spiritually.

✓ What church do you currently attend? _____

✓ Is this an Assemblies of God church? ☐ Yes or ☐ No

✓ If not, besides teaching at NU, have you had any past involvement with the Assemblies of God? ☐ Yes ☐ No

Please explain _____

✓ Do you think of yourself as a Pentecostal or Charismatic? _____

✓ Do you have Minister Credentials? _____



Northwest
UNIVERSITY

**CONCURRENT CREDIT
INSTRUCTOR APPLICATION**

Statement of Faith for Northwest University:

- We believe the Bible is the inspired and only infallible and authoritative written Word of God.
- We believe there is one God, eternally existent in three persons: God the Father, God the Son, & God the Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal future return to this earth in power and glory to rule a thousand years.
- We believe in the blessed hope-the rapture of the Church at Christ's coming.
- We believe the only means of being cleansed from sin is through repentance & faith in the precious blood of Christ.
- We believe regeneration by the Holy Spirit is absolutely essential for personal salvation.
- We believe in water baptism by immersion.
- We believe the redemptive work of Christ on the cross provides healing in the human body in answer to believing prayer.
- We believe the baptism in the Holy Spirit, according to Acts 2:4, is given to believers who ask for it.
- We believe in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life.
- We believe in the resurrection of both, the saved and the lost, the one to everlasting life & the other to everlasting damnation.

Your signature indicates you are a follower of Jesus Christ; you respect this Statement of Faith; Statement of Principles, and Community Affirmation, and you agree to advocate nothing contrary to the Bible, this statement of faith, or the stated purposes of Northwest University.

Instructor Signature

Date



IMPORTANT RESPONSIBILITIES FOR CONCURRENT CREDIT INSTRUCTORS

If your course is approved by Northwest University, you have important responsibilities to perform as an instructor on behalf of the University. If you have questions about the process, please contact the Concurrent Credit Office at concurrentcredit@northwestu.edu.

1. First-time adjunct instructors: Submit a current vita/resume and transcripts that indicate competency and experience in the area to be taught.
2. Request a Northwest University course syllabus for the class you intend to teach. Prepare and submit your course syllabus and assessments, including a final assignment rubric using NU's rubric template, to the concurrent credit office for department review and approval. You must receive course approval from NU prior to publicizing your class. Syllabus should include:
 - a) Evidence that the course content and rigor is equivalent to the course taught at the University
 - b) Educational goals for the course
 - c) Student learning objectives and course requirements (both in and out of class)
 - d) Student competencies expected upon completion of the course
 - e) Due dates for completion of course requirements
 - f) Learning resources and required texts, including where they can be located
 - g) Evaluation procedures and criteria for grading
3. Distribute a syllabus in writing to each student at the beginning of the first class session.
4. Conducting Classes: You are expected to maintain high academic standards and to conduct challenging and rewarding classes consistent with course objectives as stated in the syllabus.
5. Grading Students: Use the University computer grade sheet for recording final grades and submit the form promptly following the completion of the course.
6. Maintaining Quality: Northwest University is a Christian University and has high standards of excellence. Please help us maintain our reputation as a quality educational leader.

Northwest University is a Christian University. If my course is approved, I intend to uphold the quality, standards, and institutional purposes of NU. I understand this includes: (1) using language that is free from profane or vulgar reference; (2) demonstrating respect for the religious beliefs of NU, its faculty, and students; and (3) refraining from the use of tobacco, alcohol, or illegal drugs while relating to Northwest University programming and students.

I understand that this application is not an employment contract for any specific length of time between the University and me, and that in the event I am approved and later choose to seek employment with the University, I will need to complete and submit additional employment application documents as required by the NU Human Resource department.

I hereby verify that I am aware of my responsibilities as an adjunct instructor.

Instructor Signature: _____ Date: _____