

Consent Form Checklist

Institutional Review Board

Each human participant research project must include a consent form/letter. Every consent form requires that researchers address the following items. Don't forget to create consent forms that are specific to your study and participants. For example, if you are working with subjects under 18, prepare both a parent/guardian and a youth consent form appropriate for your audiences.

Status	Requirement
	Purpose of study and introduction of researcher
	Any reasonably foreseeable risks (Psychological, social, etc.)
	Potential benefits to the individuals or others
	Alternatives to the research protocol
	Extent of confidentiality protection for the individual
	Data security, storage, and destruction plan
	Compensation for participation
	Contact information for questions regarding the study (researcher, advisor, IRBN Chair, etc.)
	Conditions of participation, including right to refuse or withdraw without penalty
	Plan of scholarly dissemination
	Whether research material could be de-identified and used for other research without additional consent, if possible

This checklist is for the researcher's personal use and should not be submitted to the IRB.