

Job Description

Job Title: High School Ministry – Internship Practicum	Department: High School Ministry
Reports To: High School Pastor	Status: Intern

JOB SUMMARY

The primary function of this position is to provide support in the area of High School Ministry for the benefit of Lake City Church youth and families, while engaging the student in a variety of learning opportunities. This individual will help LCC fulfill its mission by delivering a positive role model for the High school students at LCC, as well as contribute to the team with ad-hoc writing assignments as needed.

The intern will meet with the High School Ministry team on a weekly basis to discuss the calendar of events, programming and goals of the High School Ministry. The intern will be responsible for being conscious to encourage the “Discover, Connect, Serve” mission of LCC. The intern will be encouraged to create a Christian community, transform lives, and support the local community as well as world outreach. The intern will also be encouraged to create relationships with the high school students and their friends and to infuse energy and creativity into all programs sponsored by the High School Ministry. A commitment to excellence, creative, flexibility and a team spirit are highly valued.

This intern position is seen first and foremost as a ministry. The intern will strengthen LCC’s ministry by living a life with authentic Christian character and high moral integrity. Faithful attendance of weekend church services is expected and required. Through the use of professional experience, people skills, and above average computer skills, the intern is a key team player in helping this ministry achieve its purpose and mission. At the completion of the practicum the intern will write a 2,000 word paper summarizing their experiences.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Be involved in the lives of the high school students in our ministry by:
 - Establishing relationships with the high school students.
 - Shepherding the high school students.
 - Helping the high school students to develop their own relationship with Jesus Christ and with other youth and adults.
- Ensure all first time guests to youth events receive and exceptional welcome, so that all students who want to become a part of the LCC high school ministry do so in a way that feels welcoming and natural to them.
- Develop relationships with regular volunteers and set them up for success when working in the life groups.
- Recruit volunteers for the High School Ministry.
- Regularly encourage students to take the next natural step in their spiritual journey, including:
 - Involvement in worship.
 - Leadership in life groups.
- Lead Wednesday High School Ministry to infuse worship with sincerity and creativity.
- Lead High School Ministry life groups.
- Participate in High School Ministry meetings.
- Recruit, lead, equip, organize, and recognize volunteers who are called to serve on the High School Ministry team.
- Serve as a catalyst for spiritual growth, by example and by articulating your faith both in life group settings and in every day conversations with youth, parents, staff and volunteers.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- A passion to reach youth and families for Christ.
- Skills, aptitude, training and experience working with youth.
- Ability to creatively plan events with worship and for fun with the High School Ministry program.
- Will ideally be in or considering Christian ministry as a vocation.
- Taking all projects from conception to finish.
- Ability to work on multiple projects at once with varying deadlines.
- Flexibility and able to work under challenging circumstances.
- Interested in learning new techniques and tools.
- Passionate about communication and mentoring high schoolers and their families through difficult situations.
- Involvement in the life and worship of LCC is recommended and preferred, but not required.
- Be passionate about Jesus and LCC, and represent both with excellence, on and off the job.
- Committed to the core values of LCC.
- Cordial and professional conduct and excellent interpersonal skills.
- A commitment to confidentiality of personal information of the people that you help, the congregation and the staff.
- Ability to assess the specific ministry needs and to work independently to meet those needs, giving great attention to details.
- Timely and dependable attendance with ability to vary schedule when needed.
- Having a computer and access to the Internet is preferred but not required.
- Must be extremely organized and detail oriented.
- Must have excellent time management skills.
- Must have ability to work independently as well as in partnership with team.

ADDITIONAL RESPONSIBILITIES

- Performs other duties as assigned by the LCC High School Ministry.