

NU ONLINE INSTRUCTORS

How to Contact

- NU Online Your Class | Course Guide | Getting Started | Meet Your Instructor
- Text / Phone (instructor may choose to provide this info)

What to Expect from Instructors

- 48 hour response times for communication and grading
- · Constructive grading comments
- NU's Late Work Policy It is the student's responsibility to meet all deadlines for class
 assignments. Grades for each late assignment submitted may be penalized by 20%. It is up
 to the instructor whether or not they will accept late work. See <u>NU Online FAQ's</u>
- Initial Discussion posts will not typically be accepted after the deadline, as students need time to respond
- Emergencies Please contact instructor immediately via email to make arrangements

What Instructors Expect from You

- Read and apply assignment feedback before next week's assignments
- Ask questions on assignment feedback in a timely manner
- Read assignment instructions completely and follow carefully
- Always use proper citations for ALA's and discussion posts
- Initial Discussion post by Thursday evening, so students have time to respond. This adds to class community. Response post by Saturday night – no exceptions, this is your participation grade
- Respond to communication from instructor within 48 hours
- Assignments submitted on time or email instructor
- Reach out to **Brainfuse** for 24/7 tutoring assistance
- Reach out to NPPAdvising@northwestu.edu to add/drop/withdraw