

# Frequently Asked Questions!

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### What is MyHousing?

MyHousing is Northwest University's housing tool for online applications, roommate and room selection, and placement information. Students may log on anytime to review their specific housing information.

### How do I apply for housing?

1. Register for classes.
2. Log onto Eagle by going to <http://eagle.northwestu.edu/my-housing/> (use your NU email and password)
3. Find the dropdown menu that says "Applications."
4. Complete the application that relates to you.
5. **NEW** students will need to pay a \$150 non-refundable housing placement fee, which is required to secure an on campus housing placement. Returning students should already have a fee on file. This ONE time fee will follow students even if they change housing locations on campus. It will be kept on file until a student moves out of campus housing. This fee is refundable only to new incoming students who apply for housing, pay the fee, but withdraw before being assigned a room. Once a student has been assigned a room, the fee is non-refundable even if they do not end up attending Northwest University.

### What if I cannot pay the housing placement fee?

Your housing application will not be complete until the placement fee is paid in full. You will therefore not receive a housing placement until the application is complete and the fee is paid.

### Where do students live?

New incoming freshman live in Guy, Perks or Crowder (GPC). Returning upperclassmen students and some transfer students live in Gray/Beatty. Other returning upperclassmen students live in our Student Apartments. The Student Apartments have four and six-person occupancy.

### What are the sizes of a residence hall room and of a student apartment?

**Residence Halls:** the average room size is 15' long by 11'3" wide. The average closet is 4' wide by 2'3" deep.

**Student Apartments:** The average room size is 10' by 9'. The average closet is 7' wide by 2'10" deep.

For more specific measurements, visit the various housing options [here](#).

### **Can I tour a room or apartment?**

Please contact admissions at [admissions@northwestu.edu](mailto:admissions@northwestu.edu) to set up a tour of campus.

### **What does a residence hall room include?**

See our Residence Hall Amenities [here](#).

### **What does a student apartment include?**

See what our apartments offer [here](#).

### **When will I receive my room and roommate assignment?**

Housing assignments will be sent to your NU email address. To receive a campus housing assignment, you must have a housing application, \$150 housing fee on file, and be registered for classes. If you are not registered for classes, you will not receive a housing placement. Beginning in June, students will be notified of their housing placement the first week of every month. Students can always log onto MyHousing and view their profile and assignment.

### **What if I'm not happy with my assignment?**

In efforts to establish floor/building community and provide a smooth transition into the academic year, room or roommate changes are not permitted during the first six weeks of the academic semester. Room and roommate assignments are typically for the duration of the academic year. Room or roommate changes may be approved on a case-by-case basis (but only after the first six weeks of each semester), depending on circumstances, available space, and other factors.

\*If you need to request a room or roommate change before moving to campus in August, the housing office will work to grant those requests; changes are not guaranteed. However, after August 1<sup>st</sup>, we are unable to make those accommodations.

### **Can I choose a roommate or a residence hall floor?**

Yes. When filling out the on-campus housing application, please indicate your preference when asked.

### **What items should I bring?**

See our **To Bring or Not to Bring** list [here](#).

### **Can I decorate my room/apartment?**

Yes. You may decorate your room and/or apartment. You are not allowed to paint or use nails, bolts, screws, and many adhesives. We recommend adhesives that are removable, such as poster putty. Some students bring curtains, lights and pictures. Visit the Living Area Manual for more details. The Living Area Manual is linked under “Resident Resources” [here](#).

### Can I have visitors in my room/apartment?

Yes.

Visitation: No person of the opposite sex is allowed in a room or apartment except during visitation hours.

GPC Visitation hours:

7:00pm-10:00pm Monday-Sunday

*\*Room doors must be completely open while guests are present.*

Gray/Beatty Visitation hours:

7:00 – 10:00 Monday-Friday &

2:00 – 10:00 pm Saturday and Sunday

*\*Room doors must be completely open while guests are present.*

Student Apartment Visitation hours:

12:00 pm – 12:00 pm every day

*\*Bedroom doors must be completely open while guests are present. After 10:00 pm, visitors of the Student Apartments must NOT be in bedrooms, but only in living/dining areas.*

**Overnight guests:** Residents may host adult overnight guests of the same gender with roommate consent if space is adequate to host a guest in the room. Prior to the visit, a completed Guest Registration Form should be submitted to the Area Coordinator; forms can be found [here](#). Visitors can stay for up to three nights per semester if approved by an Area Coordinator. No visitors of the opposite sex are allowed to stay overnight in a student’s room. Guests are the responsibility of the student hosting the visit and are expected to abide by all community handbook regulations. It is the responsibility of the hosting student to convey guest expectations.

### Do I have to eat in the Caf and what does the meal plan include?

Yes, all students in the residence halls have an automatic meal plan attached to their housing charges. You are required to have this and cannot opt out of the meal plan. The plan includes

unlimited access to the Caf within its hours of operation, as well as \$100 on your student ID card each semester for use in the Aerie Coffee Shop. The meal plan is convenient for students and the Caf provides an atmosphere for community. There is no meal plan included for those living in the student apartments, but student apartment residents do have \$100 per semester on their ID cards for use in the Caf or Aerie.

### **I have a food allergy, what should I do?**

Please contact the Director of Food Services ([ali.hamze@northwestu.edu](mailto:ali.hamze@northwestu.edu)) to discuss your dietary or allergy food needs; he is willing and happy to assist with requests as able. Visit the Caf website for more information at <http://eagle.northwestu.edu/departments/caf/>.

### **Is there parking?**

Yes. We have limited parking near the residence halls and a parking lot for those living in the student apartments. There is additional parking around campus. Students with vehicles on campus need to purchase parking passes through Security each academic year by visiting this page:

<https://eagle.northwestu.edu/departments/security/parking/>

### **I am a new student. When can I move in?**

New students will move on to campus the first day of orientation. Move in is typically in the morning with the specific hour based on your last name. For more information about moving in and Orientation, visit the Orientation page [here](#). Returning students may come to campus starting the Friday before classes (in the fall semester) and the Sunday before classes (in the spring semester).

### **I am returning for Fall Semester. When can I come back?**

The official return date for students living in residence halls or student apartments is the Friday before classes beginning at 10:00 AM. **NO** early arrivals will be accepted except for those who are already approved and living in Summer Housing. \*All athletes, orientation leaders and other student leaders required to be on campus early are approved once coaches and supervisors submit rosters to the Director of Residence Life and Housing. These students do not need to fill out Summer Housing Applications.

### **I am returning for Spring Semester. When can I come back?**

The official return date for students living in residence halls or student apartments is the Sunday before classes beginning at 10:00 am. **NO** early arrivals are allowed.

### **As a new student, can I arrive to campus before the official move in date?**

Students are not able to move into campus housing before the first day of Orientation. We understand that some students have to travel from out of state or country, but we do not have the ability to move you in early. You can stay at a local hotel in the area; we have many within a five-mile radius of campus. \*All athletes, orientation leaders and other student leaders required to be on campus early are approved once coaches and supervisors submit rosters to the Director of Residence Life and Student Housing.

### **Can I stay here over the summer?**

For more information, see our Interim Housing page [here](#).

### **Can I leave my stuff in my room or apartment during the summer months?**

At the end of the spring semester, you may NOT leave any belongings in your room/apartment. If any items are left at the end of spring semester, they will be disposed of or donated to charity.

### **What about leaving my stuff over Christmas break?**

If you are returning to campus housing in the spring **AND** you are registered for spring classes, you may leave your personal belongings in your assigned room/apartment over Christmas break. **\*If you are not registered for classes, you will lose your current housing assignment for spring housing and will need to move out of your room on (or before) the Saturday after finals when the semester ends.**

### **Can I stay here over Christmas break?**

For more information, see our Interim Housing page [here](#).

### **I'm not returning. How do I check out?**

If you are NOT returning to live on campus the following semester, you must fill out and submit a **Housing Modification Form** by December 1st (end of fall semester) and by May 1st (end of spring semester). You will need to contact your RA and schedule a checkout appointment and follow all checkout procedures. You must have your entire room cleaned, all the furniture returned to its original layout (with one set of furniture on each side of the room) and all of your personal belongings removed by the final day in the semester.

### **Why do graduates have to leave so soon?**

It is against our non-profit federal guidelines to provide housing to non-university students or staff. Once you have graduated, you are no longer a student. Only full-time students are permitted to live in campus housing. Full time equivalence is a minimum of 12 credit hours.

### **Who can apply to live in the student apartments?**

Traditional undergraduate students only, who are:

- Between 20 – 25 years old
- Have registered for classes and have an academic load of 12 credits or more
- Have a \$150 housing placement fee on file
- Have filled out an online Returning Student Housing Application

Students who apply for the student apartments do so in the spring semester by filling out a group application and entering the Apartment Selection Process.

### **As a student, what is my responsibility regarding communication and obtaining vital information?**

Students are expected to frequently check their campus mailboxes and their NU email accounts. Housing and Residence Life-related information, deadlines, and procedures are primarily communicated through a student's NU email.