



Off Campus Parental Verification Form

Northwest University is an intentionally residential community. Students desiring to live off campus must complete an Off Campus Application online through MyHousing. The purpose of this form is to verify that students who are required by policy to reside on campus due to age are meeting the criteria to live off campus by confirming parent/legal guardian residency. The entire off-campus policy and other housing requirements may be found [here](#) on our housing website.

Form must be filled out by a parent and in pen. Please fill out the following information to confirm your son/daughter's application:

Student's name: _____ ID# _____

Parent or guardian name: _____ Miles from campus: _____

Address _____ City _____ Zip _____

Parent Email: _____ Phone: _____

(initial) As the parent/legal guardian I have reviewed the Community Handbook and lifestyle standards found [here](#).

(initial) I understand that my son/daughter is expected to abide by the life style standards found within the Community Handbook.

(initial) I understand that in the event that my son/daughter's living arrangements change, their current approval would be void and he/she will need to resubmit the Off Campus Application online and notify the housing office.

(initial) I understand I need to provide (emailed along with this form) a document with proof of address (a formal utility bill addressed to you).

(initial) I understand that falsification of information or failure to meet the above obligations may result in student conduct, being required to move on campus, and/or fines.

Please sign, scan and email to housing at housing@northwestu.edu

Student signature: _____

Parent/legal guardian signature: _____

Date: _____

For office use:

- Off Campus Application complete online
- Proof of residency received
- Approval
 - Yes
 - No
- Email sent
- Adjust THD