

Northwest University

Curricular Practical Training (CPT) Application

Student Information (to be completed by student)

Student Name _____ Birthdate _____
Last (Family Name) First (Given Name) Month Day Year

Student ID Number _____ SEVIS ID Number _____

Current Address _____
Mailing Address City State/Province ZIP+4/Postal Code Country

Email Address _____ Cell Phone _____

Student Signature _____ Date _____

Length of Employment: ☐ Full Time (greater than 20 hours per week) ☐ Part Time (20 hours or less per week)

Academic Information (to be completed by a faculty member or academic advisor)

Total number of credits for which the student is registered: _____ Current Semester _____ 20____
Fall / Winter / Spring / Summer

Current Semester End Date (MM/DD/YYYY) _____

Is the student maintaining a passing grade in their current classes? ☐ Yes ☐ No

Current classes:

Course Number	Course Name

Faculty or Academic Advisor Signature _____ Date _____

Employer Information (to be completed by student)

Organization Name _____

(continued on next page)

Organization Address _____
Mailing Address City State/Province ZIP+4/Postal Code Country

Supervisor Name _____ Supervisor Title _____

Email _____ Phone Number _____

Dates of Training _____ to _____ Job Title _____

First day of semester
Or First day of employment

day before the start date of your next semester
or last day of current semester if you are graduating
or final date of employment if that comes before either of the above

Supplements and Attachments

Student: Please submit this fully completed application to the International Student Services Office with the letter of offer from the employer, and the signed CPT Practicum Contract from the employer. You cannot begin employment until you have received our written authorization.

The International Education Department is able to provide students with general guidance. However, any advice provided to students by our office, including the information above, should not be construed as legal advice. Additionally, due to the fluid nature of governmental interpretation, the USCIS may change its interpretation of these immigration laws/regulations and eligibility requirements for benefits at any time. We will do our best to provide you with the most current guidance. Each case is fact-specific and it is advised that you contact an experienced immigration attorney if you have questions regarding your situation.

Note: Title 18 of the United States Code, Chapter 47, Section 1546 states:

"Whoever knowingly makes under oath, or as permitted under penalty of perjury under section 1746 of title 28, United States Code, knowingly subscribes as true, any false statement with respect to a material fact in any application, affidavit, or other document required by the immigration laws or regulations prescribed thereunder, or knowingly presents any such application, affidavit, or other document which contains any such false statement or which fails to contain any reasonable basis in law or fact – shall be fined under this title or imprisoned not more than 10 years (in the case of the first or second such offense, or 15 years (in the case of any other offense), or both."

ISS Review (to be completed by a DSO)

I recommend the Curricular Practical Training listed above. I certify that the training is an integral part of our program of study and is arranged through an agreement with the sponsoring employer. Further, I certify that the student above has not completed all requirements for his/her program of study.

DSO Name _____ Title _____

DSO Signature _____ Date _____



Office of International Student Services
425.889.6280 | international@northwestu.edu
northwestu.edu/international



Northwest
UNIVERSITY