



Northwest University Student Activities Board (SAB) exists to promote and build a positive inclusive community through engaging students socially, physically and culturally, in hopes that students will find a sense of belonging at Northwest University.

### **Position Summary**

The SAB Student Videographer serves an integral role on the SAB team. The SAB Student Videographer works with team members to creatively capture SAB events and experiences for the purposes of current and future marketing.

### **Responsibilities**

- Be an active member of SAB
- Brainstorm and contribute creative ideas for projects
- Capture video of SAB events and experiences, as well as edit videos for marketing purposes
- Assist in the execution of SAB marketing and communication pre-, during and post- events
- Effectively brainstorm, plan and assist SAB in providing student engagement events and experiences on and off campus
- Be present and an active member at all SAB sponsored programming
- Carry out all other duties as assigned by the SAB Director and the Community Life Graduate Assistant

### **Requirements**

This position will require approximately 4-6 hours of work per week and includes a scholarship. Hours need to be flexible as additional hours are required on activity days. This position is advised by the Director of Community Life and reports to the SAB Student Director.

- Meet regularly with the SAB Student Director
- Must be available Monday evenings 6:00pm-8:00pm each semester for SAB meetings
- Must be available Thursdays 3:30pm-5:20pm each semester for SAB Leadership Class

### **Qualifications**

- Demonstrate a strong commitment to the Christian faith
- Demonstrate an understanding of leadership and have a desire to grow personally and professionally
- Demonstrate the ability to be organized and detail-oriented, as well as creative
- Experience and skill with videography
- Familiarity with video-editing programs
- Be a full time student at Northwest University (at least 12 hours/semester) during time in office. May not take more than 19 credits at one time during duration of their term in office. Petitions may be submitted to Director of Community Life.
- Must be in good standing with Student Development, Campus Ministries and the Office of the Provost
- Maintain a minimum cumulative grade point average of 2.50
- Additional hours of paid or volunteer work, on- or off-campus must be approved by the Director of Community Life.
- Preference will be given to those who have been enrolled as a full-time student at Northwest University for at least two semesters prior to the term of office

### **Important Leadership Dates and Requirements**

- Commitment is May 19, 2019 – Spring Commencement 2020
- Must be available Monday evenings 6:00pm-8:00pm each semester for SAB meetings
- Must be available Thursdays 3:30pm-5:20pm each semester for SAB Leadership Class

- 2019-2020 Leadership Retreat March 29-30, 2019
- Leadership Training: August 11-August 22 (full time)
- All Student Leadership Training: August 14-18, 2019
- Orientation: August 22-25, 2019
- Mid Semester Training: Tuesday, October 22, 2019
- Spring Leadership and Orientation January 11-12, 2019
- Attend Leadership Development opportunities throughout the year

**Scholarship Information**

This position will receive a 10% of tuition scholarship. Based on the 2018-2019 tuition, that would equal \$3110 for the year.