

Student General Appeal



This form is used to appeal general, non-academic matters related to a student's experience at Northwest University. Information about appeal types can be found at the following [link](#).

As a Christ-centered learning community, we are committed to direct communication and peaceful resolution. This appeal serves as a second-tier process and students are asked to first faithfully seek resolution with the respective department or office. That includes following all department specific processes or procedures, and having first discussed the matter with the respective department. Upon receipt of this completed form, Student Development personnel will review and then facilitate resolution that is consistent with university policy and mission. Once a ruling on the appeal has been established, *it is considered final by the university.*

Be sure to provide as much pertinent information as possible. Please remember that information included in your appeal assists Student Development in the process of quickly and thoughtfully considering your petition.

Rick Engstrom, *Dean of Student Development*

This is a fillable PDF that cannot be filled out on a web browser. To complete, please download this form to your desktop, open, and type on the form and save. This form is not compatible with Microsoft Edge; please download Adobe Reader (a free PDF reader program) if you are having difficulty. **The completed form can be emailed to studentdevelopment@northwestu.edu.**

Please fill out the following information as part of your request:

Full Name: _____ ID# _____

Email address: _____ Phone: _____

Age: _____ Credits completed: _____

I live:

- Residence hall room # _____
- Student apartment # _____
- FIRS/duplex/house# _____
- Off campus _____

Address

City

Zip

To the Dean of Student Development...

I respectfully request (please include reasons for this request):



For office use:

Action:

- Approved**
- Approved with conditions**
- Denied**

Dean of Student Development Signature: _____

Date: _____

cc:

- Provost
- Department director
- Committee chair
- Other: _____