

## 2021-2022 Identity & Statement of Educational Purpose

The U.S. Department of Education has selected your Free Application for Federal Student Aid (FAFSA) for review in a process called "verification." To proceed with your application, you must **verify your identity** and sign a **Statement of Educational Purpose**.

Select **ONE** option below to verify your identity and sign a Statement of Educational Purpose:

- Option 1** – Appear in person at Northwest University (*Page 1*)
- Option 2** – Appear in person before a Notary Public (*Page 2*)
- Option 3** – Submit required documents electronically\* (*Page 3*)

\*In light of the Coronavirus pandemic, if a student is **unable to appear in person** to present their identity verification documents and sign the Statement of Educational Purpose, the U.S. Department of Education has given schools the *temporary* flexibility to allow those students to submit **copies of the original documents** electronically to the school. See **Option 3** for additional instruction (*Page 3*).

### Student Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ NU Student ID: \_\_\_\_\_

### Option 1 – Appear in Person at Northwest University

Visit Student Financial Services (SFS) to **present your unexpired valid government-issued photo identification (ID)**, such as, but not limited to a driver's license, other state-issued ID, or passport. Northwest University will complete the *Identity Verification* section below and maintain a copy of your photo ID annotated by an authorized SFS employee with the date it was received and reviewed. You must also **sign the Statement of Educational Purpose below in the presence of the authorized SFS employee**.

### Statement of Educational Purpose

"I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the  
*(Print Student's Full Name)*  
Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Northwest University for 2021-2022."

**Student Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_  
*(required)*

– *Must be signed in the presence of an authorized SFS employee* –

### Identity Verification – Student Financial Services Use Only

**SFS Employee Name/Position** \_\_\_\_\_

**Student Appeared in Person?** \_\_\_\_\_ **Student Signed in Person?** \_\_\_\_\_

**Photo ID Collected/Description** \_\_\_\_\_

**Option 2 – Appear in Person Before a Notary Public**

Present your **unexpired valid government-issued photo identification (ID)**, such as, but not limited to a driver’s license, other state-issued ID, or passport in the presence of a Notary Public. The government-issued photo ID presented must be listed/acknowledged by the Notary in the *Identity Verification – Notary’s Certificate of Acknowledgment* section below. You must also **sign the Statement of Educational Purpose below in the presence of the Notary**. Once both sections below are signed and complete, submit **this form** along with a **copy of the notarized government-issued photo ID** to Student Financial Services.

**Statement of Educational Purpose**

“I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the  
*(Print Student’s Full Name)*  
Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Northwest University for 2021-2022.”

**Student Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_  
*(required)*

**– Must be signed in the presence of the Notary Public referenced below –**

**Identity Verification – Notary’s Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
*(Date)* *(Notary’s name)*

\_\_\_\_\_ personally appeared and proved to me, on the basis of satisfactory evidence  
*(Printed name of signer; student’s full name)*

of identification, \_\_\_\_\_, to be the above-named person who signed the  
*(Type of valid government-issued photo ID provided)*

foregoing instrument (the **“Statement of Educational Purpose”** above).

**WITNESS my hand & official seal:**  
*(Place Seal Below)*

\_\_\_\_\_ *(Notary signature)*

My commission expires on \_\_\_\_\_  
*(Date)*

### Option 3 – Submit Required Documents Electronically

In light of the Coronavirus pandemic, if a student is **unable to appear in person** to present their identity verification documents and sign the Statement of Educational Purpose, the U.S. Department of Education has given schools the *temporary* flexibility to allow those students to submit **copies of the original documents** electronically to the school. This may occur by attaching a photo of the documents (including from a smartphone), PDF, or other similar electronic document, to a secure email sent to the school.

To **verify your identity**, you must **submit a clear copy of an unexpired valid government-issued photo identification (ID)**, such as, but not limited to a driver’s license, other state-issued ID, or passport. The copy must be a true and exact copy of the original government-issued document, as listed and acknowledged in the *Identity Verification – Student Attestation* section below. You must also **sign the Statement of Educational Purpose below**. Once both sections below are signed and complete, **attach this form and the copy of your government-issued photo ID** to a secure email\* sent to [studentfinancialservices@northwestu.edu](mailto:studentfinancialservices@northwestu.edu).

#### Statement of Educational Purpose

“I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the  
(Print Student’s Full Name)  
Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending  
Northwest University for 2021-2022.”

**Student Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_  
(required)

– *Must include student’s hand-written signature* –

#### Identity Verification – Student Attestation

**Certification of True, Exact, and Complete Copy of Original Documents:**

“By signing below, I certify that the government-issued photo identification document(s) provided to Student Financial Services (as listed below) are the true, exact, and complete copies of the original document(s) issued to me.”

**Government-Issued Photo ID Document(s) Provided** \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_  
(required)

– *Must include student’s hand-written signature* –

\*Please use your Northwest University student email account when sending documents containing personally identifiable information (PII) to Student Financial Services, as it provides a secure means to send and receive PII through the use of encryption.