

2021-2022 Verification Worksheet – Independent Student

Your Free Application for Federal Student Aid (FAFSA) has been selected for review in a process called **verification**. We are required by law to compare the data provided in your FAFSA with the data provided on this form and any other documents requested by the Northwest University Student Financial Services Office. If there are differences between your FAFSA and the documents provided, corrections may be required.

Section A – Student Information

Last Name: _____ First Name: _____ NU Student ID: _____

Section B – Family Information

Independent Student (*complete this form only if you were not required to provide parent information on the FAFSA*)

In the table below, list the people in your household including:

- **Yourself.**
- **Your spouse** (if you are married).
- **Your and/or your spouse’s children**, if you and/or your spouse will provide more than half of the children’s support from July 1, 2021, through June 30, 2022, even if a child does not live with you.
- **Other people** if they now live with you, and you and/or your spouse provide more than half of the other person’s support and will continue to provide more than half of that person’s support through June 30, 2022.

Full Name	Age	Relationship	College Name*
<i>Example: Martha Jones</i>	<i>44</i>	<i>Spouse</i>	<i>N/A</i>
		<i>Self</i>	<i>Northwest University</i>

*List the **college name** for any household member, only if they will **attend at least half-time a program that leads to a college degree or certificate** at an eligible postsecondary educational institution any time between July 1, 2021 – June 30, 2022. Do not include family members who are in U.S. military service academies.

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Section C – Student Tax Information

Student (check the box that applies)

Filed a 2019 Federal Tax Return.

*If an **amended tax return** was filed for 2019, must also submit signed copy of **Form 1040X** filed with IRS in addition to original tax return.*

Earned \$0 income in 2019 and were not required to file a 2019 Federal Tax Return.

Earned income in 2019 but were not required to file a 2019 Federal Tax Return.

Instructions

Choose an option below to provide your tax return information:

- Import your original 2019 tax information directly into the FAFSA using the IRS Data Retrieval Tool (IRS DRT).
- Request a Tax Return Transcript from the IRS for the 2019 tax year at www.irs.gov/individuals/get-transcript.
- Submit a signed copy of your 2019 tax return and applicable schedules filed with the IRS.

Follow step below to provide the required information:

- Request a Verification of Non-Filing Letter from the IRS dated on or after 10/1/20 at www.irs.gov/individuals/get-transcript.

Follow all steps below to provide the required information*:

1. List all 2019 income earned in the table below; include every source of income, even if a W-2 or 1099 was not issued.
2. Attach copies of all 2019 W-2 and/or 1099 forms.
3. Request a Verification of Non-Filing Letter from the IRS dated on or after 10/1/20 at www.irs.gov/individuals/get-transcript.

Name of Employer	W-2/1099 Attached?	2019 Amount Earned

If a **filing extension was granted beyond the automatic six-months, you must also provide a copy of the **IRS's extension approval**.*

Section D – Spouse Tax Information (if married)

Spouse (check the box that applies)

Filed a 2019 Federal Tax Return **jointly** with student (filing status “Married Filing Jointly”).

Filed a 2019 Federal Tax Return **separately** from student.

*If an **amended tax return** was filed for 2019, must also submit signed copy of **Form 1040X** filed with IRS in addition to original tax return.*

Earned \$0 income in 2019 and were not required to file a 2019 Federal Tax Return.

Earned income in 2019 but were not required to file a 2019 Federal Tax Return.

Instructions

Follow the instructions for option selected in **Section C** above.

Choose an option below to provide your tax return information:

- Request a Tax Return Transcript from the IRS for the 2019 tax year at www.irs.gov/individuals/get-transcript.
- Submit a signed copy of your 2019 tax return and applicable schedules filed with the IRS.

Follow step below to provide the required information:

- Request a Verification of Non-Filing Letter from the IRS dated on or after 10/1/20 at www.irs.gov/individuals/get-transcript.

Follow the steps below to provide the required information*:

1. List all 2019 income earned in the table below; include every source of income, even if a W-2 or 1099 was not issued.
2. Attach copies of all 2019 W-2 and 1099 forms.
3. Request a Verification of Non-Filing Letter from the IRS dated on or after 10/1/20 at www.irs.gov/individuals/get-transcript.

Name of Employer	W-2/1099 Attached?	2019 Amount Earned

If a **filing extension was granted beyond the automatic six-months, you must also provide a copy of the **IRS's extension approval**.*

Section E – Signature(s)

By signing below, I (we) certify that all information reported on this form is complete and correct. **Verification documents must be submitted to Student Financial Services 14 days prior to student's last day of attendance. If not received by this deadline, financial aid will be forfeited.**

Student Signature (required)

Date

Spouse Signature (optional; if married)

Date

This worksheet must be signed and dated; digital signatures not accepted



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