



Hospitality and Choralons Student Coordinator
Reports to Pastor Megan & Choralons Director
Updated 12/17/21

Scholarship of \$3,450 (\$1,725/semester)
7.5 hours per week

Inspiring and Pastoral Leadership

- Provides leadership, oversight, and vision to all gatherings and volunteers
- Maintains exciting, welcoming, and spiritually focused chapel environment
- Helps foster the heart for congregational spiritual formation within the NU Community
- Meets one on one regularly with students to give pastoral care

Provides support to Hospitality, including any recruiting and promotion necessary to make these areas of ministry a success. Also serves as TA for Choralons Director.

- Oversees chapel greeting team for all gatherings
- Provides hospitality to guests
- Maintains upkeep of Chapel Green Room, lobby, and chapel alongside Gatherings Student Coordinator
- Gives administrative support to all gatherings, chapel scanning, and iAttended through office hours; works alongside Gatherings Coordinator
- Works with Choralons Director on Choralons
- Administrative duties as TA for the Choralons Director
- Meets weekly with Pastor Megan and/or Choralons Director

****Aside from this job description, all Campus Ministries student coordinators must abide by the general Campus Ministries Student Coordinator Expectations, provided in the application materials.***