



Gatherings Student Coordinator

Reports to Jamie Shores

Updated 12/15/23

CM General Student Leadership Expectations:

- Bring pastoral care to the NU community
- Lead a Life Group
- Meet with Supervisor for one-on-one meetings
- Hold weekly office hours
- Help foster biblical community through leading personal, relational, congregational, and missional spiritual formation
- Assists in leading spiritual formation through various Campus Ministries programming
- Full CM General Student Leader Expectations [here](#)

Position Summary

- Helps, visibly lead and cultivate the spiritual vitality of our community by facilitating congregational gatherings and other spiritual growth opportunities

Responsibilities

- Provides leadership, oversight, and vision to all gatherings and volunteers
- Maintains exciting, welcoming, and spiritually focused chapel environment
- Helps keep individual gatherings effective and overall chapel calendar successful
- Partners with Campus Pastors in leading weekly pre-gathering team meetings
- Builds team of volunteers to help coordinate gatherings
- Casts vision for gatherings to volunteer teams
- Works to ensure gatherings are done with a standard of excellence

Administration

- Updates and oversees planning center, as it pertains to gatherings
- Oversees the implementation of reminders in chapel
- Provides administrative and general support as needed to anything involving gatherings including worship teams, advertising, greeters, hospitality, etc.

Weekly Gatherings and Event Planning

- Connects with and leads speakers, guests, and volunteers, as it pertains to gatherings
- With Campus Pastors, oversees executing special events such as conferences, REVIVES, orientation, Ignite, Christmas Pursuit, Easter Pursuit, Prayer nights, Baptism night, etc.

Hours & Scholarship

- 10 hours per week (on average)
- "This position will receive a 14% tuition scholarship. Based on the 2023-2024 tuition, this is \$4,975. Scholarship amount will be finalized upon offer, reflecting the 2024-2025 tuition."

***Aside from this job description, all Campus Ministries student coordinators must abide by the general Campus Ministries Student Coordinator Expectations, provided in the application materials.**