

MOSAIC Student Media Coordinator

Position Overview

The MOSAIC Student Media Coordinator manages the program's digital presence, creative materials, and documentation of student life. This position supports storytelling, media organization, and the creation of content that highlights MOSAIC activities, community events, and student achievements.

Responsibilities / Requirements

- Actively manage Mosaic's Instagram and other social media accounts. This includes
- creating a social media presence and a place for students to learn/engage in multiculturalism
- Create posters, ads, and other forms of promotion directed towards the NU community
- Work within deadlines to ensure forms or promos are submitted in a timely manner
- Assist in envisioning event aesthetics and making that vision a reality
- Facilitate or assist in moderating events, as needed
- Participate in all weekly Mosaic team meetings and office hours
- Assist in coordination and execution of events/programs
- Foster campus collaboration (departments, student organizations, clubs, faculty, etc.)
- Help build team dynamics (serve each team member)
- Actively recruit interested NU students to programs/events and potential future leadership
- Develop relationships with Mosaic team, Director of Multicultural Life, various staff/faculty, student body
- Consistently meet with Director of Multicultural Life throughout the semester
- Regularly meet with Mosaic Student Director and potential Mosaic volunteers
- Additional work hours will be directed by the Director of Multicultural Life and demand of that week's programming preparation
- Mandatory participation in campus programming through attendance and volunteerism, as needed (Welcome Weekend, Family Weekend, and CSLC).

Qualifications

- Demonstrate a strong commitment to the Christian faith and the values of Northwest University
- Demonstrate cultural humility-focusing on elevating others and displaying a posture of constant learning

- Demonstrate an understanding of leadership and have a desire to grow personally and professionally
- Experience with photography, videography, or basic media editing is preferred.
- Creative eye and interest in storytelling through media.
- Responsible and respectful with sensitive content.
- Able to work independently and meet deadlines.
- Maintain a minimum cumulative grade point average of 2.5
- Additional paid jobs must not exceed 20 hours, unless otherwise approved by the director of Multicultural Life
- Must be of Sophomore status prior to leadership and must have been enrolled as a full-time student at Northwest University for at least two semesters prior to the term of leadership

Expected Working Hours

This position averages 7.5 hours of work per week.

Compensation

The MOSAIC Social Media Coordinator will receive a scholarship that is 10.5% of their overall tuition- tuition before any scholarship, grants or loans are applied. MOSAIC student leaders are paid a salary rate based upon the overall expected hours they will work and the current Washington State minimum wage rate.

Scholarship: \$3,888 annually

**All scholarships are split 50/50 between the Fall and Spring semester and will automatically be applied to the students financial aid.*

Important Dates:

***NOTE:** All student leaders must be back for Fall Student Leadership Training and must be on campus by August 9th, 2026- this date is subject to change. All student leaders are highly encouraged to attend various student events- led by student development organizations and campus ministries -the specifications of these dates are not finalized and will be updated once determined.

SLAT Kick Off:	<u>March 28th, 2026</u>
Return Date:	<u>August 9th, 2026</u>
Team, Fall SLAT, WW:	(TBD)
Family Weekend:	(TBD)

Christian Student Leadership Collective: : (TBD)
Spring Return Date to Campus 2027: (TBD)
Spring SLAT 2027: (TBD)
One Night 2027: (TBD)