



Northwest University Student Activities Board (SAB) exists to promote and build a positive inclusive community through engaging students socially, physically and culturally, in hopes that students will find a sense of belonging at Northwest University.

Position Summary

The SAB Photographer & Videographer serves an integral role on the SAB team. This role works with team members to creatively capture SAB events and experiences for the purposes of current and future marketing.

Responsibilities

- Be an active member of SAB through meetings, events and team activities
- Capture photos and video of SAB events and experiences, as well as edit for marketing purposes
- Coordinate assistance with volunteers and NU Marketing department for large-scale events
- Coordinate the social media calendar and execution with the SAB Creative Team, SAB Student Director, and Community Life Director
- Assist in the execution of SAB marketing and communication pre-, during and post- events
- Serve on the SAB Creative Team to brainstorm and execute creative marketing and communication efforts for events
- Share responsibilities in coordinating and executing SAB social media with the SAB Creative Team
- Effectively brainstorm, plan and assist SAB in providing student engagement events and experiences on and off campus
- Be present and an active member at all SAB sponsored programming
- Carry out all other duties as assigned by the SAB Director and the Community Life Director

Requirements

This position will require approximately 9 hours of work per week and includes a scholarship. Hours need to be flexible as additional hours are required on activity days. This position is advised by the Community Life Director and reports to the SAB Student Director.

- Meet as needed with the SAB Student Director
 - Meet regularly with the Community Life Director
 - Must be available Monday evenings* 3:00pm-5:00pm each semester for SAB Meetings
 - Must be available Thursdays 3:30pm-5:30pm each semester for team worktime
- *may change based on schedules

Qualifications

- Demonstrate a strong commitment to the Christian faith
- Demonstrate an understanding of leadership and have a desire to grow personally and professionally
- Demonstrate the ability to be organized and detail-oriented, as well as creative
- Experience and skill with photography & videography
- Proficiency in using video-editing programs
- Be a full-time student at Northwest University (at least 12 hours/semester) during time in office. May not take more than 19 credits at one time during duration of their term in office. Petitions may be submitted to Community Life Director.
- Additional hours of paid or volunteer work, on- or off-campus must be approved by the Community Life Director.

Important Leadership Dates and Requirements

- Must be available Monday evenings 3:00pm-5:00pm each semester for SAB meetings.
- Must be available Thursdays 3:30pm-5:30pm each semester for SAB Worktime
- SLAT Kickoff: March 28, 2026
- Return to Campus: August 16, 2026
- SLAT & Welcome Weekend: August 19-30, 2026
- Family Weekend: TBD
- Christian Student Leadership Collective (CSLC): TBD
- Spring SLAT and Welcome Weekend January 8-10, 2027

Scholarship Information

This position will receive a 13% of tuition scholarship. Based on the 2026-2027 tuition, this is \$4,680 for the year.