



Missions Student Coordinators

Reports to Discipleship Pastor

Updated 1/12/2026

Position Summary

- Helps visibly foster the spiritual development of NU community by facilitating missional spiritual growth opportunities, both local and global

Inspiring and Pastoral Leadership

- Casts Biblical vision for engagement with local and global missions in chapel and other events, and through various forms of communication
- Meets one on one regularly with students to give pastoral care

Recruiting

- Recruits club leaders and members for current local mission's teams
- Recruits mission's team to support missions through event help, and prayer
- Recruits team leaders and members for global/domestic mission trips
- Provides leadership and direction to individual local missions team leaders

Event Planning/Administration

- Searches for and implements new endeavors that serve the local community (Kirkland, Seattle, etc.)
- Assists in planning and implementation of various missions-related events
- Leads a global/domestic missions trip in the summer
- Works with Discipleship Pastor for giving initiatives throughout the school year.
- Oversee Manage Missions and other administrative needs for local and global mission initiatives

Hours & Scholarship

- 10 hours per week (on average)
- The scholarship for this student leadership position is \$5,220, which is based on a percentage of the 26-27 tuition

****Aside from this job description, all Campus Ministries student coordinators must abide by the general Campus Ministries Student Coordinator Expectations, provided on the next few pages.***



CAMPUS MINISTRIES STUDENT LEADERSHIP EXPECTATIONS

2026-2027

Purpose:

At NU, we envision and work towards a community of Spiritual Vitality that fosters the Spiritual Formation of each member. Through the power of the Holy Spirit, our aim is that you would:

- 1. Experience the Call of God**
- 2. Express the Call of God**

We believe that this occurs through our Spiritual Formation in two Key Areas:

- 1. Gatherings**
- 2. Groups**

This student leader role is an educational and developmental opportunity. It is therefore expected that a Campus Ministries Student Coordinator: (In addition to job description)

- Exemplifies Christ-like character & spiritual leadership to the NU community
- Brings pastoral care to the NU community.
- Leads a Life Group
- Helps foster biblical community through leading personal, relational, congregational, and missional spiritual formation.
- Assists in leading spiritual formation through various Campus Ministries programming
- Maintains all citizenship standards required in the Community Handbook
- Maintains 2.5+ GPA during both semesters as a student coordinator
- Maintains passing Spiritual Life attendance status
- Maintains good reputation in and outside the NU community
- Participates in administration, recruitment, and promotion for department success
- Attends mandatory weekly Campus Ministries team meeting
- Meets weekly with their supervisor(s)
- Does weekly office hours, as discussed with supervisor(s)
- Keeps track of ministry's budget, with supervisor(s)
- Leads and speaks in gatherings, as needed
- Represents NU and Campus Ministries, as needed
- Invest in supporting campus-wide programming through attendance and volunteerism: (Welcome Weekend, One Night, Family and Homecoming Weekend, and Serve Day, to name a few)
- Student leaders are asked to help support multiple campus events to make them happen. This includes, but is not limited to, One Night, Serve Day, Welcome Back Bash, and Family Weekend. Dates and details to be provided in August.

Required Dates:

- **SLAT (Student Leadership Activities & Training) Kick Off:** March 28, 2026
- **Fall Campus Ministries Return Date:** August 16, 2026
- **Fall Team & Student Leadership Training:** August 17-26, 2026
- **Welcome Weekend:** August 27-30, 2026
- **Campus Min Retreat:** TBD
- **Family & Homecoming Weekend:** TBD
- **Fall Mid-Semester Training:** TBD
- **Spring Return Date to Campus:** January 8, 2027
- **Spring SLAT:** January 8-10, 2027

Disciplinary Action:

The Campus Ministries staff reserves the right to place any student coordinator on probation and/or remove any student from involvement for failure to comply with the Lifestyle Standards or as otherwise deemed necessary.